

GRANT NOTICE OF INTENT

Tracking #:

Grants Office Use Only



Note: Please submit this form BEFORE submitting the grant review form.

Important: The Grant Notice of Intent documents a Department or Program's interest in a grant, and may be used as a determining factor when more than one Department or Program are interested in the same grant. The Notice of Intent also serves as a tracking document to keep a record of which grants are available or currently being worked on within the Tribe.

Project Name: _____ ALN #/ CFDA#: _____

Grant Due Date: _____ Date Work on Application will start: _____

Match Required: Yes ☐ No ☐ Match % Required: _____ % Match Source: _____

Funding Agency Name: _____ Amount Requested: \$ _____

Funding Agency Award Amount (max.): \$ _____ Indirect Rate Allowed: _____ %

Why is your Program most suited to apply? _____

Number of New Staff Required: _____ Amount of additional Space Needed: _____ sq. ft.
(assume 150 sq. ft. for each new employee)

Contact: _____
Project Coordinator Department Phone #/Extension

REVIEW and APPROVAL:

Project Coordinator Date

Manager/Director Date

Grant Management Staff Date

- ☞ Do not submit proposal to NPTEC unless the Grant Review form is complete and fully approved.
- ☞ A specific NPTEC waiver is required if the Tribe's currently approved Indirect Cost Rate is not being applied.
- ☞ Please review the Grant Announcement carefully and determine if your submission will also require a NPTEC resolution, and plan your timeframe accordingly.