

NEZ PERCE TRIBE
CONTRACT REVIEW AND RECOMMENDATION CHECKLIST

A completed contract review form must be included with any contract submitted for signature to the Nez Perce Tribal Executive Committee Chairman and Secretary.

Program Requesting Review: _____

Program Contact Person: _____ Phone or Ext. #: _____

Contractor Name: _____ Contractor EIN/SS No.: _____

Contract Name/Subject: _____

Contract Amount: \$ _____ Project & Fund #: _____

Is this contract subject to the bid requirements set forth in Section 1 of the Nez Perce Tribe Finance Manual? Yes No **IF YES, ATTACH ALL REQUIRED DOCUMENTATION.**

PLEASE CHECK HERE indicating that you have visited www.SAM.gov to determine that the party you are contracting with is not on the EPLS (Excluded Parties List System).

FINANCE

Date Received: _____ Date Reviewed/By: _____ ALN #: _____

Changes Recommended: Yes No Recommended Changes: _____

Date Resubmitted: _____ Reviewed By: _____

Date Reviewed: _____ Approved as Resubmitted: Yes No

TERO

Date Received: _____ Date Reviewed: _____ Reviewed By: _____

Changes Recommended: Yes No Recommended Changes: _____

OFFICE OF LEGAL COUNSEL

Date Received: _____ Reviewed By: _____

Date Reviewed: _____ Changes Recommended: Yes No

Recommended Changes: _____

DOES CONTRACT REQUIRE RESUBMISSION TO OFFICE OF LEGAL COUNSEL FOR REVIEW OF RECOMMENDED CHANGES? YES NO

Date Resubmitted: _____ Reviewed By: _____

Date Reviewed: _____ Approved as Resubmitted: Yes No