



Nez Perce Tribal Enterprises
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JOB OPENINGS ~ June 30, 2025

In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

ALL ARE ENCOURAGED TO APPLY ONLINE AT
<https://crcasino.com/join-our-team/>

Mission Statement

Creating exceptional experiences with Nimiipuu hospitality.

Vision Statement

Be the economic innovator that sustains growth and stability for our communities.

IN-HOUSE POSITIONS:



CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)

HUMAN RESOURCES SPECIALIST ~ (CRC-25-031/Gaming/Full-Time)

In-house closing: 7/7/25

The purpose of the class is to aid the Human Resources Director in all matters relating to personnel for the Nez Perce Tribal Enterprises. Will assist in the overall activities of the HR Department to include the recruitment, benefits, and coordination with other departments and staff ensuring all processes are complete as needed or required. Requires an associate's degree, with a bachelor's degree preferred, in business administration, human resources, or a closely related field. If you have five (5) years of experience with similar duties, this can be substituted for formal education. A comprehensive knowledge of all aspects of a Human Resources department is essential, including recruitment, retention, and benefits. Requires knowledge of current HRMS software used in the HR workplace. Requires two (2) years Human Resources experience and one (1) year supervisory experience. Requires valid driver's license with an insurable driving record.

OPEN TO PUBLIC POSITIONS:



CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)

Casino Floor

CASHIER IV/II ~ (CRC-25-012/Gaming/Full-Time) Re-Advertised

Closes: Open until filled

The purpose of the class is to conduct cash transactions with cash handlers for the gaming enterprise. The class is responsible and accountable for the accurate control of all currency transactions between the gaming enterprise and general patrons. Other responsibilities are being accountable for vault operations and bank deposits. Requires high school diploma or GED. Requires two (2) years' high volume cash handling experience. Three (3) months customer service experience, excellent oral and written communication skills, 10-key adding machine experience. Must be able to pass background check to obtain a Gaming License. Dual status pays: Tippable pay starts at **\$13.53**, Secondary pay starts at **\$15.65**.

MACHINE BENCH TECH ~ (CRC-25-025/Gaming/Full-Time)**Closes: Open until filled**

The purpose of this position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and customer service. Requires High School Diploma, GED, two (2) year electronic degree preferred or equivalent experience in electrical maintenance. Two (2) years' experience in the troubleshooting electronic devices and one (1) year in gaming machines; intermediate computer knowledge, basic knowledge or networking. Requires a valid driver's license with an insurable record and a Motor Vehicle Report.

SECURITY OFFICER ~ (CRC-25-009/Gaming/Full-Time)**Closes: Open until filled**

The purpose of the class is to protect and secure the assets of the Nez Perce Tribal Gaming Enterprises. This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. Must be able to obtain a Nez Perce Tribal Gaming License. One (1) year of experience in security of law enforcement preferred. Requires a valid driver's license, including motor vehicle report (MVR). Pay ranges from **\$15.20-18.69**.

Hotel**NIGHT AUDITOR ~ (CRC-25-029/Gaming/Full-Time)****Closes: Open until filled**

The purpose of the position is to audit and balance daily lodge bookkeeping transactions. Monitors room availability, makes reservations, blocks rooms, and handles specialist requests. Maintains thorough knowledge of all room locations, room rates, amenities, and selling strategies. High School Diploma or equivalent required. Requires valid driver's license with insurable record. One (1) year hotel front desk experience preferred. One (1) year related experience required. Six (6) months of experience in a customer service focused environment required. Proficient in MS Office Word and Excell required. Wage starts at **\$15.65**.

Qeqiit Restaurant**LINE COOK II ~ (CRC-25-023/Non-gaming/Part-Time)****Closes: Open until filled**

The purpose of the class is the responsibility for attractively preparing, cooking, and present all food items. Following recipes and menu specification. Always placing customers and safe food handling first. Must be able to obtain valid health card or serve safe equivalent. Have good working knowledge of professional kitchen, equipment, and food products with six (6) months Line Cook and/or Deli experience including breakfast, lunch, and dinner and/or equivalent combination of education and experience in food service. Pay ranges from **\$15.23-17.14**.

**ITSE' YE YE CASINO (KAMIAH, ID)**
NONE AT THIS TIME**ZIMS HOT SPRINGS (NEW MEADOWS, ID)**
NONE AT THIS TIME**NEZ PERCE EXPRESS (LEWISTON, ID)****STORE CLERK ~ (NPX-24-073/Non-Gaming/Part-Time)****Closes: Open until filled**

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. The wage starts at **\$15.22**.



QE'MES EXPRESS (WINCHESTER, ID)

ASSITANT STORE MANAGER ~ (QEX-25-030/Non-gaming/Full-Time)

Closes: 7/4/25

The purpose of the position is to provide direct administrative support and back up to the Express Store Manager and Inventory Clerk. The incumbent of the position will assist in maintaining store operations to assure customer satisfaction and profitability as well as a positive work atmosphere. Requires Associate's degree, vocational technical degree, or specialized training equivalent to satisfactory complete of two years of college education with emphasis in administrative skills, business, or a closely related field OR five (5) years of related experience can substitute educational component. Requires a valid driver's license with the ability to be insured under the Tribe's policy; must be able to obtain Food Handler's, TIPS certification, EPA UST Class A & B Certification. Requires two (2) years related work experience (with Associate's degree) OR five (5) years of equivalent education and experience can substitute the educational component. Requires one (1) year supervisory experience, six (6) months cash handling experience. Ability to interface with all levels of an organization and outside vendors. Knowledge of most current Windows, Excel, Word, and other computer software.

STORE CLERK ~ (QEX-25-016/Non-Gaming/Part-Time) Re-Advertised

Closes: Open until filled

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. The wage starts at **\$15.22**.

EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + 16 Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Must have a positive work history. Please add another sheet if one is not enough.
- Pre-employment drug screening.
- Social Security Card will be requested upon hire.
- Complete class description available upon request.

Non-Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.

Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Nez Perce Tribal Gaming License is required and is subject to the application procedures established by the Gaming Commission.
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of reference required.
- A High School Diploma or G.E.D. is required.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED