

~APRIL 7, 2025 ~



# NEZ PERCE TRIBE

## JOB OPENINGS

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### ACTIVE JOB SEEKERS LIST

In addition to our internal and external job opportunities, there are occasional temporary appointments. If you are interested in joining our active job seekers, please submit a completed Nez Perce Tribe application with a current driver's license record (DLR). Active job seekers will be screened accordingly and referred to temporary appointments based on education, qualifications and experience. Tribal/Indian preference applies. Certain positions may require a valid driver's license with ability to be insurable under the Tribe's policy.

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*Open only to qualified IN-HOUSE applicants for the following positions:*

*In compliance with the Human Resource Manual 2.2.4: All vacancies will be advertised "IN HOUSE" for all employees and Tribal members for a minimum of two weeks. Should a qualified RIF'ED employee apply, they will be given preference per the Nez Perce Tribe HRM 4.10.*

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR [HR-24-115] (On-Call/Kamiah)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle.

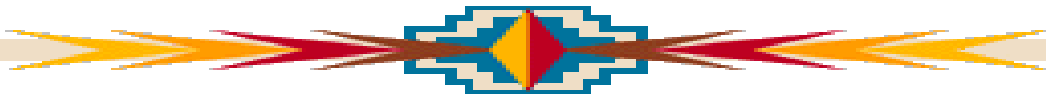


One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 12)**

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **TWO (2) BUS OPERATORS [HR-24-116] (On-Call/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 12)**

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR/DISPATCHER [HR-24-117] (Full-Time/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No DWI or Moving Violations in the past five (5) years; and not more than three (3) moving violations convictions within the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam which includes a drug screen in order to operate Appaloosa Express vehicles. Requires five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one year in a customer environment preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 12)**

The Nez Perce Tribe Boys & Girls Club is recruiting for: **YOUTH DEVELOPMENT PROFESSIONAL(S) [HR-24-196] (Part-time (29 hrs. or less)/Lapwai)**. To lead and support the station activities, and to supervise their specific program area to ensure the safety of all Club members. Provide programs and activities within a specific program area such as Arts & Crafts, Gym, Games Room, Education Center and Teen Center. Provide guidance and discipline while building relationships utilizing the Youth Development Strategy. This position is supervised by the unit director. Responsible for planning, implementing, and evaluating educational activities in compliance with Boys & Girls Club Performance Standards. Requires a high school diploma or GED. Prefer experience working with youth. Must pass a criminal background check. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9/Step1)**

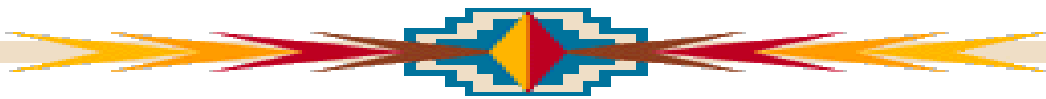


The Nez Perce Tribe Department of Education/ECDP Program is recruiting for: **CUSTODIAN [HR-24-210] (Full-time/Lapwai)**. Responsible for cleaning all ECDP buildings and premises according to procedures, checklists, and general supervision of the Health & Safety Specialist. Ensures all ECDP buildings and premises including storage sheds are locked on a daily basis. Maintains entranceways to buildings, including sidewalks and trash. Maintain ECDP grounds and playground year-round. Requires handling or using machines or equipment. Requires six (6) months experience in the custodial or general maintenance field. Requires High School Diploma/GED. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 5)**

*Re-Advertise:* The Nez Perce Tribal Gaming Commission is recruiting for: **OFFICE SPECIALIST II [HR-25-102] (Full-time/Lewiston)**. To provide general clerical support. Responsible for assigned tasks and customer service. Works according to some set procedures requiring some decision making under general supervision. Requires high school diploma/GED, and one (1) year of college or technical training. Three (3) years of experience in a like position can be substituted for one (1) year of college or technical training. Requires six (6) months general office experience. Must be 18 years of age or older. Must pass a criminal background check. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Must provide current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes 4/11/25. (Grade 7)**

The Nez Perce Tribe Department of Boys & Girls Club is recruiting for: **PROGRAM DIRECTOR [HR-25-109] (Full-time/Lapwai)**. The Program Director is a member of the administrative staff team, assisting the Unit Director and supporting Club personnel, Club members and all Club grants, programs, activities and events. Responsible for providing onboarding and continued training for Club personnel, supervising Club personnel, ensuring safe, fun and a positive environment; Will provide guidance and discipline for Club members and notify or communicate with Club member's parent/guardian on any Clubhouse information, accident/incidents and/or behavioral issues and suspensions involving their child. Requires two (2) years of college education (48 credits). Three (3) years of relevant experience is equivalent to one (1) year college. Must possess and maintain CPR, First Aid, and Automated External Defibrillator (AED) Certification within six (6) months of employment. Must pass a criminal background check. Requires previous management experience and one (1) year supervisory work experience with youth ages 5-18. Experience with Boys & Girls Clubs preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 13)**

The Nez Perce Tribe Water Resources Division is recruiting for: **WATER RESOURCES TECHNICIAN I [HR-25-113] (Full-time Seasonal/Lapwai)**. This seasonal position starts in March or April and ends in October or November, depending on the weather for riparian tree planting. The successful applicant will join a professional and experienced team working to restore and enhance streams and wetlands. Primary duties include planting potted trees along streams using power and hand tools, building and installing protective tree cages, and supplemental watering at riparian restoration sites on the Reservation. Other duties may include, but are not limited to, maintaining accurate records of work activities and information gathered for program reporting requirements; fence building/repair; noxious weed control; restoration site maintenance; stream health surveys; operating power equipment; using



GPS devices; and performing other duties as assigned. Requires the ability to be self-motivated and work constructively with team members; problem-solving skills, basic computer skills including familiarity with Microsoft Word and Excel; and competence using powered tools. The incumbent must be in good physical condition and be able to lift up to 50 pounds on a recurring basis, hike over various terrain, and wade in wetlands and streams. Requires a high school diploma or GED. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9)** (wage range \$17.85 and up DOE)

**Extended:** The Nez Perce Tribe Finance Department is recruiting for: **ADMINISTRATIVE SPECIALIST III [HR-25-115] (Full-time/Lapwai).** To provide a high level of administrative support services on behalf of a busy Finance Department, being proactive and utilizing independent judgment when necessary to perform at an above-standard work level. Responsible for assigned tasks and emphasize exceptional customer service to office visitors, working under the direct supervision of the Finance Manager, but also available to offer assistance to help meet the needs of other department staff. Works according to set procedures and general supervision and may also develop suggestions for specific enhancements to work methods and sequences with approval of the Finance Manager. Requires two (2) years college or technical level training Business Communications coursework and some basic Accounting courses or an understanding of basic concepts, would be beneficial and preferred. One (1) year of related tribal government experience preferred. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **This position closes 4/11/25. (Grade 13)**

The Nez Perce Tribe Department of Natural Resources - Wildlife Division is recruiting for: **PROFESSIONAL III – PRECIOUS LANDS PROJECT LEADER [HR-25-120] (Full-time/Lapwai).** Responsible for managing approximately 16,250 acres of lands, spread across parts of two states to replace habitats lost to hydropower development. Responsible for developing and implementing habitat management plans using accepted scientific practices based upon the literature or opinions of other professionals in the field. Responsible for coordinating rigorous data collection protocols, analyzing and interpreting collected field data, and preparing required reports, publications and presentations. Will seek to secure additional funding through grants, contracts, and/or partnerships to expand the Wildlife Divisions abilities to address the needs of the Nez Perce Tribe. Requires Bachelor's degree in related field (Master's preferred). Related field and/or coarse work requirements defined in Job Expectations. Requires three (3) years related professional level experience (one (1) year experience with Master's Degree), two (2) years of supervisory experience. Knowledge and experience with experimental study design, statistics, fish or wildlife population dynamics and modeling or habitat restoration required. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until it is filled. (Grade 20)**

The Nez Perce Tribal Enterprise Executive Office is recruiting for: **EXECUTIVE ASSISTANT IV [HR-25-122] (Full-time/Lewiston).** To provide organizational and administrative support to the Executive Officer and the management



staff. Responsible for determining workflow sequence and proficient office management. Works within a general outline of work to be performed with minimal supervision, provides supervisory functions. The position is supervised by the Enterprise Executive Officer. Requires Bachelor's degree in related field, or specialized training equivalent to satisfactory completion of four (4) years of college education, Three (3) years of related experience is equivalent to one (1) year of college. Must be able to obtain a gaming license. Must be able to obtain certification as a Notary Public. Requires four (4) years of experience, two (2) years tribal government experience preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 21)**

The Nez Perce Tribal Radio Station (KIYE) is recruiting for: **BROADCAST TECHNICIAN I [HR-25-124] (Full-time/Kamiah)**. To provide support and assistance towards the operation of a noncommercial/educational radio station. Works within a general outline of work to be performed developing work methods and sequences under direct supervision of the Radio Station Supervisor. Requires high school diploma or GED. May require a physical fitness exam. A background check is required within the first 3 (three) months of employment. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **This position closes 5/7/25. (Grade 6)**

## SUMMER STUDENT INTERNSHIPS

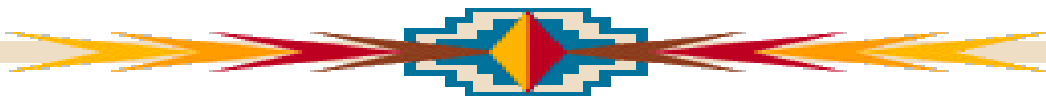
*Check back regularly for up-to-date information...*

**Nez Perce Tribe/Avista Summer Student Internships HR-25-123:** Enrolled Nez Perce Tribal Members, 18 years and over, enrolled full-time at an accredited college, university or vocational school who have maintained a 2.0 cumulative GPA are eligible to apply. A complete application packet includes: 1) A Nez Perce Tribal Employment Application; 2) A cover letter explaining how this internship is relevant to your educational goals; 3) Resume; 4) Two letters of reference; 5) An unofficial cumulative transcript. A valid driver's license with the ability to be insured under the Tribe's policy is preferred. Pre-employment drug testing required. **Application deadline: 4:00 p.m. on May 8, 2025.**

Complete application may be mailed, emailed; [Teamhr@nezperce.org](mailto:Teamhr@nezperce.org) or faxed to Human Resources Office, Nez Perce Tribe, P.O. Box 365, Lapwai, ID 83540, Phone (208) 843-7332, Fax (208) 843-7414.

*Open to All qualified (In-House & General Public) for the following positions:*

The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS SERGEANT [HR-23-151] (Full-time/Lapwai)**. This is an important position in the Police Department which requires current certification in an approved Corrections and/or Detention academy. This position assigned area of responsibility will primarily be the new correctional facility; provides input into training staff, supervises correctional officers and reviews all inmate complaints among other duties. Requires basic police officer course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officer Standards Training (POST) from any state.



The selected candidate must successfully complete an honesty interview and polygraph, psychological and medical evaluation, and a complete background investigation prior to and to retain employment. The candidate must enter into a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. Must have an honorable, good conduct, or honorable discharge from the military service, if applicable. Requires six (6) years' experience in Law Enforcement or related field. Requires three (3) years supervisory experience, demonstrated leadership capabilities and knowledge of management and supervisory practices. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 20)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees is recruiting for: **TWO (2) HEAD START TEACHERS (SUCCESSFUL APPLICANT WILL BE ASSIGNED EITHER HS TEACHER II or III DEPENDING ON QUALIFICATIONS) [HR-23-164] (Full-time - 9 months/Lapwai). TEACHER II:** Requires minimum an AAS or AA in ECE. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9) TEACHER III:** Requires minimum a BAS or bachelor's degree in ECE or a bachelor's degree in related field with a current CDA and one-year related experience. Responsible to lead and supervise classroom activities. Responsible for planning and implementing and evaluating educational activities in compliance with HS Performance Standards. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 11)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees - Lapwai Center is recruiting for: **BUS DRIVER [HR-23-165] (Full-time - 9 months/Lapwai).** To assist the program as directed in delivery of services to children and their families; transport children to and from school and field trips, work with Head Start families, conducts bus inspections, and maintains assigned bus as required. Maintains daily bus logs and up-to-date passenger list. Assists teaching staff on field trips and in the classroom, assists with program activities such as setting up for special events or meetings. Conducts visits to families in need of transportation services as necessary, develops routes and transportation schedules in consultation with supervisor. Requires High school diploma or GED. Requires a Commercial Driver's License (CDL). Requires 3 - 6 months experience. Requires CPR and First Aid Certification within 30 days of hire.



Requires criminal background/fingerprint check, DOT physical exam, and TB test prior to appointment. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 5)**

The Nez Perce Tribe Education Department Career Center is recruiting for: **INSTRUCTOR I [HR-23-198] (Part-time/Lapwai/Orofino and Kamiah)**. The primary responsibility is a commitment to student success to attain high school equivalency using a General Education Development (GED) program. The instructor will teach using a variety of methods, synchronous and asynchronous, to students with varying levels of basic skills. The position is part-time using a flexible schedule not to exceed 29 hours per week. The duty station is Lapwai, Idaho or Kamiah, Idaho. A Bachelor's degree in education or related field is required; a secondary teaching certification and emphasis in special education is desirable. A minimum of two years' experience teaching developmental reading, writing and math courses is required. The Career Center interest is to hire up to two instructors to serve a student(s) in a designated tribal office location at Lapwai, Orofino and/or Kamiah. Please submit resume, unofficial college transcript, and your educator certification with your NPT application. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide an unofficial college transcript and educator certification; and a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 16)**

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (ENTRY LEVEL) [HR-23-206] (Full-time regular)**. To protect and serve the people of the Nez Perce Tribe. Responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned area of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within a thirty (30) mile radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a high school diploma or equivalent college level education preferred. Requires proof of U.S. citizenship. Entry level officer must be at least twenty-one (21) years of age. The selected candidate must successfully complete an honesty interview and polygraph, physical test, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment. The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Must not have a dishonorable, bad conduct or discharge other than honorable from the military service. Requires a positive work history that reflects strong work ethic, good character and a willingness to learn and follow instruction. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. NPT Police Department application forms are available at the NPT Human Resources Department. Class/job description available at the NPT Human Resources Department. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 21/\$31.71)**

The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS OFFICER(S) (HR-24-108) (Full-time Lapwai)**. To provide direct supervision and oversight of inmates housed at the Nez Perce Tribal Department of Corrections Facility. Responsible for daily operations, including but not limited to; feeding inmates, ensuring medications are correctly administered, hourly checks are performed and ensuring peace and public order are maintained in a secured well-regulated correctional facility.



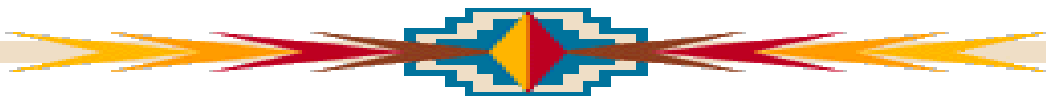
Will assist in ensuring the facility will meet and/or exceed the applicable standards set forth including the adherence to all fire and safety codes. This is a sworn position under the supervision of the Corrections Sergeant Commander. Requires a high diploma or GED. Must be a minimum of eighteen (18) years of age at the time of appointment. Requires the completion of; Peace Officers Standards and Training (POST), or Federal Law Enforcement Center (FLETC), or Indian Police Academy (IPA) training and certification within one (1) calendar year of hire date. Must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and complete a complete background investigation prior to and to retain employment. Must enter a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 12)**

The Nez Perce Tribe Department of Mamáy'asnim Hitéemenwees (Children's Place of Learning) is recruiting for: **COOK [HR-24-130] (Full-time/Lapwai)**. To ensure quality service and planning of meals which meet the children's nutritional needs in a Head Start, Early Head Start, and CCDF setting and that complies with tribal, federal, state, CACFP, and local regulations. Requires high school diploma, GED or specialized vocational training, and three (3) months experience in volume food preparation and cooking; to include cycle menu planning, purchasing and inventory, record-keeping, food demonstration, and ability to communicate effectively and teach in the classroom and parent and staff training. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Incumbent shall obtain Food Handler's card within ninety (90) days of hire. Requires background check, physical exam, and TB test prior to appointment. Must obtain CPR and First Aid Certification within ninety (90) days from date of employment. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 5)**

The Nez Perce Tribe Dept. of Natural Resources, Land Services Division Center is recruiting for: **CLIMATE SMART COMMODITIES TECHNICIAN III [HR-24-176] (Full-time/Lapwai)**. Responsible for assisting the Nez Perce Tribe Land Services Division in implementing Partnership agreements with the University of Idaho and Oregon State University. Will involve conducting educational workshops, trainings, applications field investigations and reporting regarding the project. Applicant must be highly motivated with attention to detail, have good oral and written communication skills, and have the ability to work independently and cooperatively with others. Must be able to work outdoors in inclement weather conditions and operate all-terrain vehicles. Experience in farm management, cropping methods cropping implements and soil sampling is required. Requires two (2) years of college education (48 credits) in agricultural, natural resources or similar discipline. Please provide college transcripts. Three (3) years of relevant experience is equivalent to one (1) year college. Requires three (3) years of related experience to project needs, and one (1) year supervisory experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive within the last three (3) years. **Open until filled. (Grade 13)**

The Nez Perce Tribe Students for Success Program is recruiting for: **PROJECT COORDINATOR [HR-24-181] (Full-time/ Lapwai)**. Position is grant funded for three (3) years. Position may continue beyond three (3) years





contingent upon funding. Will report directly to the Students for Success Director. Responsibility to deliver reservation-wide outreach. Requires excellent organizational and multi-tasking skills to oversee and implement grant initiatives. Responsible for supervision of project staff, project activity planning, monitoring and evaluation. Must have excellent writing and oral communication skills, highly motivated and have the ability to work independently and cooperatively with others. Requires two (2) years of college education (48 credits), three (3) years of relevant job experience may be substituted for each year of required college education. Requires (3) years of prevention and program/grants administration experience, and one (1) year supervisory experience. Experience working with Native American students and families is preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 14)**

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **MANAGER IV [HR-24-183] (Full-time/Lapwai)**. Responsible for the day-to-day management, administering programs, projects, P&L, and business operations within Nimiipuu Energy. Provides departmental, Tribal, and interagency coordination, develops departmental policy, present departmental recommendations to appropriate subcommittees, NPTEC, and Nez Perce Tribe Holding Company. Coordinates and communicates with other Program/Department Managers at the administrative level to implement Tribal and program policy and operations. Responsible for the development, implementation, and oversight of departmental contracts and/or projects. Provides representation, coordination, and communication with other agencies, members of legislative bodies, and the public regarding the department direction, goals, and objectives; responsible for completion and presentation of departmental information and reports as required: provide departmental supervision and oversight to ensure project development, budgets, annual reviews, reports, and personnel administration are implemented as designed. Under the direct supervision of the Nez Perce Holding Company Chairperson. Requires a bachelor's degree in engineering, environmental science, natural resources, or related field (master's degree preferred). Please include college transcripts and resume with your application. Requires ten (10) years professional level experience (seven (7) years' experience with master's degree), three (3) years of supervisory experience, knowledge, and experience with natural resource research, management, or policy is required. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three years. **Open until filled. (Grade 28)**

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **ELECTRICAL ENGINEER [HR-24-184] (Full-time/Lapwai)**. Responsible for utilizing knowledge in the power industry to provide technical recommendations to Nimiipuu Energy initiatives. Individual will possess professional, innovative, and detail-oriented focus on power systems to solar photovoltaic energy. Responsible to provide expertise on protection, controls, policy and procedures, and critical electrical infrastructure. Includes oversight of system designing, testing, and implementing effective engineering system. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires a bachelor's degree in engineering, electrical engineering (master's degree preferred). Please include college transcripts and resume with your application. Engineer (PE) status preferred. OSHA10/30 required. NABCEP PV Installation Professional or PV Design Specialist preferred. Requires a minimum of five (5) years of professional experience; solar system design experience preferred. Minimum of two (2) years of supervisor experience. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required.



Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 27)

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (LATERAL) [HR-24-198] (Full-time)**. To protect and serve the people of the Nez Perce Tribe. The class is responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned areas of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within thirty (30) miles' radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a High School Diploma/GED or equivalent and college level education preferred. Requires proof of U.S. citizenship. The lateral entry officer must be at least twenty-one (21) years of age. Requires basic police officer training course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officers Standards and Training (POST) Academy from any state. The selected candidate must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment. The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. Requires a positive work history that reflects a strong work ethic, good character and a willingness to learn and follow instructions. Class description available at the NPT Human Resources Department. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 21/\$31.71 (DOQ)

The Department of Fisheries Resources Management is recruiting for: **PROFESSIONAL I - FISHERIES RESEARCH EVALUATIONS BIOLOGIST [HR-24-201] (Full-time/Joseph, Oregon)**. Duties include, coordinating field operations, data management, maintaining field sites and equipment, operating adult and juvenile traps, weirs, seining, telemetry, remote monitoring, operating boats, lab work, and other duties as assigned. Must be mechanically inclined, demonstrate excellent written and verbal communication skills, and possess skills with spreadsheets, databases, and analysis software. Position will assist in the data field compilation, analysis and written presentation of fisheries information. Position will lead, train, and supervise field crews (as needed) in collection and QA/QC of environmental and fish data. Requires bachelor's degree in related field. Experience does not substitute for degree. Technical experience in related field preferred; demonstrated leadership experience preferred. Please provide a cover letter, resume, college transcripts, and three (3) letters of reference. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive with the last three (3) years. **Open until filled.** (Grade 17) Pay starting at \$25.98/hr. and up DOE.

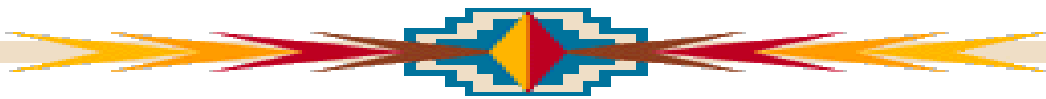
The Department of Fisheries Resource Management is recruiting for: **FISHERIES TECHNICIAN(S) I – HR-25-107**. Start your Fisheries Career NOW!!!! Come and work for the Nez Perce Tribe Fisheries Resources Management Department. Current openings for all positions are now open and WE NEED YOU to be a part of our Fisheries Team – Apply Now! Fisheries Technician I regular full-time permanent and seasonal positions to be stationed at: Lapwai, Sweetwater, Orofino, Dworshak, Powell, McCall, ID, and Joseph, OR. If you are getting high school diploma in Spring of 2025 still apply NOW! Technician I position(s) get to travel, see amazing areas, help restore and maintain the Tribes beloved salmon, steelhead, and lamprey populations. Exciting work opportunities are available assisting our habitat and watershed projects, working in our hatcheries and production facilities, and working on evaluation



projects. Positions are responsible for assigned duties from handling fish, surveying and maintaining trails, remote stream surveys, harvest monitoring, identifying and marking fish, entering critical data, and other related duties as assigned. Must be mechanically inclined and have good computer skills. Must be highly motivated and have the ability to work cooperatively with others. Current Openings Include jobs in all Fisheries offices: Orofino, McCall, Lapwai, Sweetwater, Powell, and Dworshak Hatchery in Idaho, and in Joseph Oregon. Requires a High School Diploma/GED. General work experience preferred. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. This position **Open Until Filled. (Grade 9) (wage range \$17.85 and up)**

The Department of Fisheries Resource Management is recruiting for: **FISHERIES TECHNICIAN(S) II – HR-25-108.** Start your Fisheries Career NOW!!!! Come and work for the Nez Perce Tribe Fisheries Resources Management Department. Current openings for multiple positions are now open and WE NEED YOU to be a part of our Fisheries Team – Apply Now! Multiple positions currently open!!! Fisheries Technician II regular full-time permanent and seasonal positions to be stationed at: Sweetwater, Orofino, McCall, Lapwai in Idaho, and in Joseph Oregon. Technician II position(s) get to travel, see amazing areas, help restore and maintain the Tribes beloved salmon, steelhead, and lamprey populations. Exciting work opportunities are available assisting and supervising our habitat and watershed projects, working in our hatcheries and production facilities, and working on evaluation projects. Positions are responsible for assigned duties from handling fish, surveying and maintaining trails, remote stream surveys, identifying and marking fish, supervising staff, entering critical data, and other related duties as assigned. Must be mechanically inclined and have good computer skills. Must be highly motivated and have the ability to work cooperatively with others. Current Openings Include jobs in Fisheries offices: Orofino, McCall, Lapwai, Sweetwater, and Joseph Oregon. Requires two (2) years of college education (48 Credits). Three (3) years of relevant experience is equivalent to one (1) year college. Requires one (1) year of related experience to project needs and six (6) months leadership experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive within the last three (3) years. **Open Until Filled. (Grade 11) (wage range \$19.54 and up)**

The Nez Perce Tribe Water Resources Division is recruiting for: **CLIMATE POLLUTION REDUCTION GRANT (CPRG) COORDINATOR [HR-25-112] (Full-time/Lapwai).** Responsible for managing multi-million-dollar projects under the EPA Climate Pollution Reduction Grant and ensuring compliance with tribal, federal, and grant-specific regulations. This initiative focuses on implementing ambitious climate resilience measures, including energy audits, solar installations, wood stove replacements, climate-ready housing upgrades, battery storage deployment, EV infrastructure development, afforestation, and sustainable fleet transformation. The Coordinator will lead strategic planning, budget management, grant administration, performance monitoring, and staff supervision. The role requires strong organizational skills, stakeholder coordination, and the ability to meet aggressive project deadlines while achieving objectives. Requires a bachelor's degree in Environmental Science, Renewable Energy Technology, Climate Science, Environmental Policy, Business Administration, Project Management, or a related field (Master's preferred). Requires five (5) years of professional-level project management experience (three (3) years with a master's degree), including two (2) years of supervisory experience. Must possess strong organizational skills, stakeholder engagement expertise, and experience in budget planning and grant administration.



Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug-free work environment; pre-employment drug testing is required. Requires a valid driver's license and the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 22)**

The Nez Perce Tribe Department of Natural Resources/Wildlife Division is recruiting for: **PROFESSIONAL I – CONSERVATION PLANNER [HR-25-116] (Full-time/Lapwai)**. This team-based position will be responsible for collaboratively developing and writing an endangered species (California condor) field management plan, assisting with refinement of regional habitat analysis, and MOU partnership development. This is an opportunity to join the Wildlife Division's condor reintroduction planning efforts as a positive team player offering effective collaborative communication for long-term project sustainability to eventually reintroduce California condors to Nez Perce homelands. This is primarily a planning and writing position that requires technical writing skills, systems thinking, team collaboration, data review/analysis, and may at times involve field work and presentation activities with a variable work schedule. This three (3) year position requires a Bachelor's degree (Master's preferred) in a related field. Related field and/or course work requirements defined in job expectations. Experience does not substitute for a degree. Technical experience in related field preferred; demonstrated leadership experience preferred. Technical scientific, data review and analysis experience preferred. Class/job description available at the NPT Human Resources Department. Please provide a resume, cover letter, writing sample, and college transcripts. The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until filled (Grade 17)**

The Nez Perce Tribe Department of Natural Resources/Wildlife Division is recruiting for: **PROFESSIONAL II – CONSERVATION BIOLOGIST [HR-25-117] (Full-time/Lapwai or Joseph, OR)**. This team-based position will be in a supervisory role and will be responsible for facilitating development of a California condor field management plan and MOU, refinement of regional condor habitat analysis, management of relevant subcontracts, team building, partnership development, outreach and education. This is an opportunity to join the Wildlife Division's condor reintroduction planning efforts as a positive team player offering effective collaboration skills for long-term project sustainability to eventually reintroduce California condors to Nez Perce homelands. Requires technical writing skills, systems thinking, partnership collaboration, field work, data collection/ review and analysis, and outreach and presentation activities with a variable work schedule. This three (3) year position requires a Bachelor's degree (Master's preferred) in a related field. Related field and/or course work requirements defined in job expectations. Experience does not substitute for a degree. Requires three (3) years of related professional experience, or two (2) years of professional experience with Master's degree, and one (1) year of supervisory experience. Please provide a resume, cover letter and college transcripts. Experience must be at a professional level. Requires. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until it is filled. (Grade 19)**

The Nez Perce Tribe Department of Natural Resources/Wildlife Division is recruiting for: **PROFESSIONAL II – CONSERVATION COORDINATOR [HR-25-118] (Full-time/Lapwai or Joseph, OR)**. This is an exciting opportunity to join the Wildlife Division's team to work on a project that is part of the Tribe's landscape-level adaptation planning effort to help ensure the survivability of an endangered species (California condor), regional wildlife, culturally important plants, and other cultural resources.



The coordinator will help facilitate and lead the efforts of the Camas to Condors (C2C) partnership, plan workshops, facilitate meetings, implement field surveys and prepare a biocultural management plan for the Joseph Canyon area in NE Oregon. The coordinator will also help write grants for future funding and develop a condor reintroduction funding coalition. This is an opportunity to join the Wildlife Division's condor recovery planning effort as a positive team player offering effective collaboration skills for long-term project sustainability to eventually reintroduce California condors to Nez Perce homelands. This three (3) year position requires a Bachelor's degree in a related field (Master's preferred) and three (3) years of related professional experience. Team facilitation experience in a related field and demonstrated organizational leadership preferred. Requires one (1) year supervisory experience. Related field and/or course work requirements defined in job expectations. Experience does not substitute for a degree. Please provide a resume, cover letter and college transcripts. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) where you have been licensed to drive in the last three (3) years. **Open until it is filled. (Grade 19)**

For current grade and pay scale go to [www.nezperce.org](http://www.nezperce.org) to review.

**To apply:** Recruitments for *Entry Level Positions (Grade 15 and below)* will require a completed Tribal application only. Recruitments for *Professional Positions (Grade 16 and above)* will require a completed Tribal application and resume. **Please submit one application per position:**

Nez Perce Tribe Human Resources Office

ATTN: **Job Name & No.**

P.O. Box 365

Lapwai, Idaho, 83540


Phone (208) 843-7332 Fax (208) 843-7414

**LATE OR INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED.** *Tribal Preference applies.*  
[www.nezperce.org](http://www.nezperce.org).

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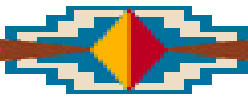
### **OTHER EMPLOYMENT OPPORTUNITIES**

- **Nez Perce County is recruiting for: Deputy Court Clerk, Accounts Payable/Accounting Coordinator, Deputy Prosecuting Attorney.** View complete job requirements and obtain application info @ [www.co.nezperce.id.us/Departments/Personnel](http://www.co.nezperce.id.us/Departments/Personnel) or pick up at the NPC Personnel Dept 1225 Idaho St., Lewiston, ID. EOE and accords veteran's preference.
- **Idaho Department of Labor, Lewiston, ID is recruiting for: Landscape Technician (#2356779), Repack - Lewiston, ID - Pepsi (#2356856), Custodial Associate (#JC274340439), WFS Employment Specialist (#2354544), Executive Assistant (#2356780), Food Service Associate (#2355415), Utility Locator (#JC273759117), Dental Assistant - Entry level (#JC274330516), Mobile Associate - Retail Sales**



(#2357413), Sales Manager (#2354629). **Orofino: Small Boat Operator – Seasonal (#2354561), Transportation Director (#2356090), Phlebotomist (#2357462), Certified Nurses Assistant (#2357460), Payroll & Records Manager (#2354303), Community Based Rehabilitation Specialist (#2356082), Mental Health Counselor (#2356083).** For more information and how to apply go to <https://idahoworks.gov>. **Closing dates very depending on positions.**

- **Lapwai School District is recruiting for: Certified Teachers, Behavior Interventionist, Substitute Teachers, Bus Drivers, Custodians, and Kitchen help,** Applications can be found on the website [www.lapwai.org](http://www.lapwai.org), or contact Connie Desjarlais at the District Office: (208) 843-2622 at ext. 3. **Positions are open until filled.**
- **AVISTA is recruiting for: Lead Groundskeeper, Gas Design Engineer, Project Manager, Senior GIS Analyst, Internal Control Analyst, Construction Services Technician, Service Garage, Construction Specialist, Product Manager/Clean Fleet Solutions, External Reporting Manager, Sr. Civil Engineer/Deputy Chief Dam Safety Engineer.** For more information and how to apply go to [www.myavista.com/about-us/working-at-avista](http://www.myavista.com/about-us/working-at-avista).
- **Confederated Tribes of the Umatilla Indian Reservation (CUTIR) is recruiting for: Accounting Manager (READVERTISED), Vocational Rehabilitation Specialist, Advanced Wildland Firefighter (up to 4 positions), Veteran Services Officer (part time), Equipment Operator I or II (1 position), Land Technician (up to 2 positions), Tribal Farm Worker, Toxics Intern III, Field Archaeologist, Archaeologist I/II (2 positions), Fish Habitat Biologist II - Umatilla Project (2 positions), Fisheries Habitat Biologist II-Tucannon Habitat Project, Fish Technician I-II I ?lmtwaha, Fish Technician I/II - Hatchery (Facility Watch Operator) (3 Mile Falls Dam)/Biomonitoring Project, Supervisory Forester (READVERTISED), Forester (READVERTISED), Forestry Technician – Fuels, Range Technician (Seasonal), Water Code Administrator/Water Resources Specialist II (READVERTISED), Public Transit Bus Driver (up to 2 positions) (Part-time) REVISED, Public Transit Bus Driver (Full-time), Transportation Planner-Associate Planner level, Building Inspector (up to 2 positions) (Part-Time/On-Call), Communication Officer (Dispatcher) (Re-Advertised) 3 positions, Firefighter/EMT Basic-Intermediate-Advance (up to 9 positions), Firefighter/Paramedic, Child Youth Specialist, Tribal Navigator, Tribal Roads Foreman, Resource Worker (Oregon Youth Corp) 2 positions.** For more information and how to apply go to <https://ctuir.org>. **Closing dates vary depending on positions.**



## **NOTICE**

### **Request for Proposals**

### **Keep Full Generator Fuel**

The Nez Perce Tribe Department of Technology Services is soliciting requests for proposals from qualified vendors to “Keep Full Generator Fuel” for 21 remote generator sites. The 21 sites are all within the Nez Perce reservation and each generator capacity varies.

Physical addresses were not included, please contact the names provided for the additional information. [NPT Generator List](#).

Proposals should identify the following:

- Cost per gallon (Oil Price Information Service (OPIS) + Markup + Delivery + Other Fees))
- Fuel fill schedule for each location
- Payment schedule for all locations
- Schedule/Cost for quarterly tank level inspection
- Response Time for Standard/Emergency Fueling

Questions can be directed to: Darren Summers 208-621-4740 [darrens@nezperce.org](mailto:darrens@nezperce.org) or Jim Matuska 208-621-3500 [jimm@nezperce.org](mailto:jimm@nezperce.org).

Proposals are to be sent to Attn. Melissa King: Nez Perce Tribe Dept. of Technology Services, PO Box 365, Lapwai, ID 83540-0365; by email to [melissak@nezperce.org](mailto:melissak@nezperce.org); or delivered in person at the Dept. of Technology Service, 120 Bever Grade, Lapwai.

**Proposals will be accepted until 4:00 P.M. on April 11, 2025.** The Nez Perce Tribe reserves the right to reject any and all proposals.



## CONTRACT POSITION ANNOUNCEMENT

### MMIP DATABASE ADMINISTRATOR

The Nez Perce Tribal Police is now soliciting proposals from individuals interested in creating/utilizing database systems for tracking MMIP (Missing Murdered Indigenous Peoples). The MMIP Database Administrator will be responsible for managing, conducting risk assessments, administering, and maintaining a database as it relates to human trafficking and MMIP. The role will be responsible for developing & conducting outreach methods, data collection utilizing risk assessment methods to identify “at risk” individuals and/or voluntary participants. The MMIP Database Administrator will be under the direct supervision of the Nez Perce Tribal Police Administrative Supervisor and maintain a record of hours worked and submit documentation of work product when submitting invoices for payment. The MMIP Database Administrator will work cooperatively with Social Services, Tribal Law Enforcement and others to achieve deliverables.

This contract position will be a sworn position due to the confidentiality of issues/matters that are dealt with daily. Requires a Bachelor’s degree in Social Work, Criminal Justice, Information Systems/Technology, Business Administration or related fields. Requires a minimum of five (5) years’ experience in field of experience. Must successfully complete an honesty interview and polygraph, psychological and a complete background investigation prior to the start of contract. Requires proof of U.S. Citizenship and proof of being at least eighteen (18) years of age at the time of appointment.

The MMIP Database Administrator will be paid up to 36.05/hour, the contract position is Grant Funded through September 30, 2027. Indian Preference applies to this contract position.

**The deadline for receipt of proposals is 4:30 p.m. Pacific Standard Time, Friday, April 11, 2025.** Proposals must include a cover letter, a detailed resume and three (3) references. Proposals can be submitted in person, via e-mail or the U.S. Mail to:

Nez Perce Tribal Police  
ATTN: Marie Baheza  
P.O. Box 365  
Lapwai, ID 83540  
Email: [mbaheza@nezperce.org](mailto:mbaheza@nezperce.org)  
Phone: (208) 621-3853





## REQUEST FOR PROPOSALS

### HEARING OFFICER

The Nez Perce Tribe is requesting proposals for an independent contractor to provide the following professional services for all Nez Perce Tribe Affiliates, Affiliate Entities Listing: Nez Perce Tribe — Government, Nez Perce Tribal Enterprises, and Nimiipuu Health.

**Grievance Hearings:** Preside over employment Grievance Hearings and render a written decision to the affected HR Department; based on the findings of fact and conclusions of law that are in compliance with the Human Resource Manual and other approved tribal policies.

**Arbitration:** Preside over employee disputes according to the HRM, Tribal Code, and other approved policies and procedures. Provide Mediation services for employees involved in conflict in accordance with the Grievance Process or other Employee Complaints.

**Employee Training:** Provide employee training to include but not limited to:

- o Conflict Resolution
- o Reasonable Accommodations
- o How to Handle Difficult Employees
- o Team Building o Valuing Diversity
- o Discipline o Employee Evaluations
- o Stress Management
- o Sexual Harassment
- o Employment Law as it Applies to Tribes

Applicants must be licensed attorneys. Admission to the bar of any state is acceptable. Please list the last three employers; and three professional references.

The Nez Perce Tribe reserves the right to reject any and all proposals without cause. **This request for proposal is open until filled.** Send proposals to: Anthony Johnson, Human Resources Manager; Human Resources; P.O. Box 365; Lapwai, ID 83540. For more information, please contact Anthony Johnson at 208/621-3680 or email [anthonyji@nezperce.org](mailto:anthonyji@nezperce.org).



## **Temporary Job Announcement**

The Nez Perce Tribe General Council is currently seeking dependable, hardworking **TELLERS and SERGEANT-AT-ARMS** to assist with the 2025 Spring General Council meeting in Kamiah. Applicants must be enrolled members of the Nez Perce Tribe and age eighteen (18) years or older. College students and/or unemployed individuals are preferred. ***You must commit to all three (3) days, May 1<sup>st</sup>- 3<sup>rd</sup>.***

Applications are available on Nez Perce Tribe Website (<https://www.nezperce.org>) under General Council or at Nez Perce Tribe Human Resources Office.

**Application Deadline: Wednesday, April 23, 2025, by 4:30pm**

**Spring General Council  
May 1 – 3, 2025 in Kamiah**

***Please submit application with copies of two types of identification (ex. Tribal ID, Driver's License) to:***

Loretta Spaulding, Carey Reuben or Kayla Warden (Election Judges)

By Email: [electionjudges@nezperce.org](mailto:electionjudges@nezperce.org)

By Fax: 208.843.7414 or

By Mail: Attn: Election Judges

General Council

P.O. Box 1050

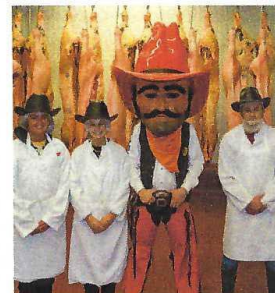
Lapwai, ID 83540

For questions or inquiries, please contact: Loretta Spaulding, phone: 208.621.3823 or email: [lorettas@nezperce.org](mailto:lorettas@nezperce.org) or Carey Reuben, phone: 208.621.3824 or email: [careyr@nezperce.org](mailto:careyr@nezperce.org) or Kayla Warden, phone: 208.935.8798 or email: [kaylaw@nezperce.org](mailto:kaylaw@nezperce.org)



# Robert M. Kerr Food and Agricultural Products Center & Osage Nation

## Oklahoma Meat Mastery Training-2025



Are you interested to learn about meat harvesting and processing?  
Join a five week-long hands-on training organized by Oklahoma State University and Osage Nation.

**Benefits:**

- Free of-cost lodging at the OSU campus
- \$2,000 stipend after completing the training
- HACCP, sanitation, food defense, and GMP training

**Contact:**

Dr. Ravi Jadeja (ravi.jadeja@okstate.edu)

Submit your application using the link or QR code

<https://forms.gle/DamafwJ2cC3TGXEX6>



May 19 to June 20, 2025



ROBERT M. KERR  
FOOD AND AGRICULTURAL  
PRODUCTS CENTER

HL7N



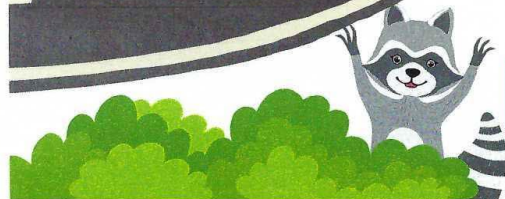
# WE'RE HIRING!

## RESIDENT TRANSPORTER

**PART-TIME  
MONDAY-FRIDAY  
7:30AM-12:00NOON  
\$20.10-\$25.69/HR,  
DOE/DOQ**



**The Resident  
Transporter is  
responsible for safely  
transporting our youth  
residents to and from  
our inpatient facility  
and the Family  
Wellness Health Clinic  
for outpatient services.**



**For more information and/or  
to apply:**

**[www.healinglodge.org](http://www.healinglodge.org)**