



Nez Perce Tribal Enterprises
17500 Nez Perce Rd - - P. O. Box 327
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JOB OPENINGS ~ February 10, 2025

ALL ARE ENCOURAGED TO APPLY ONLINE AT
<https://crcasino.com/join-our-team/>

In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

Mission Statement

Creating exceptional experiences with Nimiipuu hospitality.

Vision Statement

Be the economic innovator that sustains growth and stability for our communities.

IN-HOUSE POSITIONS:

NONE AT THIS TIME

OPEN TO PUBLIC POSITIONS:



CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)

Finance

ACCOUNTANT ~ (CRC-24-065/Gaming/Full-Time)

Closes: Open until filled

The purpose of the class is to perform accounting functions for the Nez Perce Tribal Enterprises with an emphasis in Tribal Gaming. The accounting position is responsible for monitoring accounts in compliance with generally accepted accounting principles (GAAP). Requires Bachelor's Degree in Accounting or Business Administration, or Business Finance. Requires three (3) years' experience in general ledger accounting, with concentration on balance sheet account reconciliation, fixed assets, income statement analysis, financial analysis and spreadsheet creation. One (1) year of supervisory experience is preferred. Experience preferred with accounting records management system. Gaming and Retail Accounting experience preferred. Requires valid driver's license with insurable record. CPA credential preferred.

Casino Floor

COMPUTER SPECIALIST I ~ (CRC-24-069/Gaming/Full-Time)

Closes: Open until filled

RE-ADVERTISED This position is responsible for assisting the MIS Director in the day-to-day management of information systems by directly supporting end users and systems in various departments throughout Enterprise. Associate degree in information technology, Computer Science, or computer related field or equivalent vocational training preferred. Requires a minimum of two (2) years combined experience in the field of information systems or computer-related job environment. Preferred technical training in Windows 7/8.x/10, Windows Server 2008 or greater, POS Systems, telephone systems, and Video/Audio systems. Requires valid driver's license with ability to be insurable.

PLAYERS CLUB REP ~ (CRC-25-006/Gaming/Part-Time)

Closes: 2/14/25

This position provides exceptional customer service to Players Club members while staffing the Players Club station, including communicating program features, assisting with membership registration and databases. Enrolls new members/enters onto the database and issues Player Club cards and instructions. Requires one (1) year of front-line guest service experience. Requires a minimum of six (6) months cash handling. Accurately and efficiently handle cash and/or prizes for promotions. Pay starts at **\$15.19**.

SECURITY OFFICER ~ (CRC-25-009/Gaming/Full-Time)

Closes: 2/14/25

The purpose of the class is to protect and secure the assets of the Nez Perce Tribal Gaming Enterprises. This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. Must be able to obtain a Nez Perce Tribal Gaming License. One (1) year of experience in security of law enforcement preferred. Requires a valid driver's license, including motor vehicle report (MVR). Pay ranges from **\$15.20-18.69**.

Hotel

NIGHT AUDITOR ~ (CRC-24-071/Gaming/Full-Time) RE-ADVERTISED

Closes: Open until closed

The purpose of the position is to audit and balance daily lodge bookkeeping transactions. Monitors room availability, makes reservations, blocks rooms, and handles specialist requests. Maintains thorough knowledge of all room locations, room rates, amenities, and selling strategies. High School Diploma or equivalent required. Requires valid driver's license with insurable record. One (1) year hotel front desk experience preferred. One (1) year related experience required. Six (6) months of experience in a customer service focused environment required. Proficient in MS Office Word and Excell required. The wage starts at **\$15.65**.

Stadium Sports Bar

BAR SUPERVISOR ~ (CRC-25-008/Non-gaming/Full-Time)

Closes: 2/14/25

The purpose of the class is directing all phases of beverage operations. Responsibilities include beverage development, quality control, beverage pricing, and ensuring an atmosphere conducive to a high level of customer satisfaction. This position is under the supervision of the Food and Beverage Director. High school diploma or equivalent required. Specialized training or two years college equivalency in hospitality management or closely related field preferred. Must be able to obtain a valid health card. Must attend TIPS Training or Alcohol Servers Training within three (3) months of hire date. Requires a valid Driver's License with the ability to be insured under the Tribe's policy. Requires two (2) years' Bar Management experience; casual dining background preferred. Requires prior cash handling & POS experience. Requires one (1) year of supervisory experience or completion of the Supervisor Training Program provided by Enterprise Training Department for current Enterprise employees.



ITSE' YE YE CASINO (KAMIAH, ID)

SECURITY OFFICER ~ (IYY-25-010/Gaming/Full-Time)

Closes: 2/14/25

The purpose of the class is to protect and secure the assets of the Nez Perce Tribal Gaming Enterprises. This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. Must be able to obtain a Nez Perce Tribal Gaming License. One (1) year of experience in security of law enforcement preferred. Requires a valid driver's license, including motor vehicle report (MVR). Pay ranges from **\$15.20-18.69**.



RED WOLF GOLF CLUB (CLARKSTON, WA)

NONE AT THIS TIME

ZIMS HOT SPRINGS (NEW MEADOWS, ID)

NONE AT THIS TIME





NEZ PERCE EXPRESS (LEWISTON, ID)

INVENTORY CLERK ~ (NPX-25-007/Non-gaming/Part-Time)

Closes: 2/14/25

The purpose of the position is to receive all products order within the Nez Perce Express. The class also is responsible for inventory ordering and record keeping. The class works according to some procedures but decides how and when to do things under general supervision. High School Diploma required. Associates degree, vocational technical degree, or specialized training equivalent to satisfactory completion of two year of college education with emphasis in administration, business, or closely related field preferred. Requires valid driver's license with insurable record. Two (2) years' administration experience required. Supervisory experience required. Customer service oriented experience preferred.

STORE CLERK ~ (NPX-24-073/Non-Gaming/Part-Time)

Closes: Open until filled

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. The wage starts at **\$15.22**.

QE'MES EXPRESS (WINCHESTER, ID)

NONE AT THIS TIME



EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + 16 Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Must have a positive work history. Please add another sheet if one is not enough.
- Pre-employment drug screening.
- Social Security Card will be requested upon hire.
- Complete class description available upon request.

Non-Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.

Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Nez Perce Tribal Gaming License is required and is subject to the application procedures established by the Gaming Commission.
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of reference required.
- A High School Diploma or G.E.D. is required.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED