



Nez Perce Tribal Enterprises
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JOB OPENINGS ~ January 27, 2025

ALL ARE ENCOURAGED TO APPLY ONLINE AT
<https://crcasino.com/join-our-team/>

In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

Mission Statement

Creating exceptional experiences with Nimiipuu hospitality.

Vision Statement

Be the economic innovator that sustains growth and stability for our communities.

IN-HOUSE POSITIONS:

NONE AT THIS TIME

OPEN TO PUBLIC POSITIONS:



CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)

Finance

ACCOUNTANT ~ (CRC-24-065/Gaming/Full-Time)

Closes: Open until filled

The purpose of the class is to perform accounting functions for the Nez Perce Tribal Enterprises with an emphasis in Tribal Gaming. The accounting position is responsible for monitoring accounts in compliance with generally accepted accounting principles (GAAP). Requires Bachelor's Degree in Accounting or Business Administration, or Business Finance. Requires three (3) years' experience in general ledger accounting, with concentration on balance sheet account reconciliation, fixed assets, income statement analysis, financial analysis and spreadsheet creation. One (1) year of supervisory experience is preferred. Experience preferred with accounting records management system. Gaming and Retail Accounting experience preferred. Requires valid driver's license with insurable record. CPA credential preferred.

Casino Floor

JANITOR ~ (CRC-25-004/Non-gaming/Part-Time)

Closes: Open until filled

To be responsible for cleaning and orderly upkeep of the Clearwater River Casino & Lodge, including the administrative offices at each site. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred. Requires a valid driver's license with insurable record. Pay starts at **\$15.22**.

PLAYERS CLUB REP ~ (CRC-25-006/Gaming/Full-Time)

Closes: 1/31/25

This position provides exceptional customer service to Players Club members while staffing the Players Club station, including communicating program features, assisting with membership registration and databases. Enrolls new members/enters onto the database and issues Player Club cards and instructions. Requires one (1) year of front-line guest service experience. Requires a minimum of six (6) months cash handling. Accurately and efficiently handle cash and/or prizes for promotions. Pay starts at **\$15.19**.

Hotel

HOUSEKEEPER ~ (CRC-24-074/Non-gaming/Full-Time)

Closes: Open until closed

The purpose of the position is to clean hotel guest rooms, and all office and inside public of hotel and RV Park, according to set standards, providing the highest quality service to guests and staff at all times. Position requires manual labor, standing, or walking a majority of the time, lifting up to 50 pounds on occasion. High School Diploma preferred. Housekeeping experience preferred. Requires a minimum of six (6) months' experience in customer focused environment. The wage starts at **\$15.22**.



ITSE' YE YE CASINO (KAMIAH, ID)

DROP CREW/SOFT COUNT WORKER ~ (IYY-24-066/Gaming/Part-Time)

Closes: Open until filled

RE-ADVERTISED The purpose of the Drop Crew Worker is to extract money from gaming machines and audit revenues. This position is responsible for equipment, revenues, and shift assignments. The purpose of the Soft Count Crew Worker is to count revenues and verify the accuracy of reports. Responsible for compliance with established cash handling/counting/recording procedures. Requires high school diploma or GED. Ten-key efficiency and ability to count currency quickly and accurately; six (6) months related (cash handling) work experience preferred. One (1) month demonstrated work experience preferred. Pay ranges from **\$15.64-17.62**.



RED WOLF GOLF CLUB (CLARKSTON, WA)

NONE AT THIS TIME

ZIMS HOT SPRINGS (NEW MEADOWS, ID)

NONE AT THIS TIME



NEZ PERCE EXPRESS (LEWISTON, ID)

INVENTORY CLERK ~ (NPX-25-007/Non-gaming/Part-Time)

Closes: 1/31/25

The purpose of the position is to receive all products order within the Nez Perce Express. The class also is responsible for inventory ordering and record keeping. The class works according to some procedures, but decides how and when to do things under general supervision. High School Diploma required. Associates degree, vocational technical degree, or specialized training equivalent to satisfactory completion of two year of college education with emphasis in administration, business, or closely related field preferred. Requires valid driver's license with insurable record. Two (2) years administration experience required. Supervisory experience required. Customer service oriented experience preferred.

STORE CLERK ~ (NPX-24-073/Non-Gaming/Part-Time)

Closes: Open until filled

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. The wage starts at **\$15.22**.

QE'MES EXPRESS (WINCHESTER, ID)

NONE AT THIS TIME



EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + 16 Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Must have a positive work history. Please add another sheet if one is not enough.
- Pre-employment drug screening.
- Social Security Card will be requested upon hire.
- Complete class description available upon request.

Non-Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.

Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Nez Perce Tribal Gaming License is required and is subject to the application procedures established by the Gaming Commission.
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of reference required.
- A High School Diploma or G.E.D. is required.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED