

~DECEMBER 2, 2024 ~



NEZ PERCE TRIBE

JOB OPENINGS

ACTIVE JOB SEEKERS LIST

In addition to our internal and external job opportunities, there are occasional temporary appointments. If you are interested in joining our active job seekers, please submit a completed Nez Perce Tribe application with a current driver's license record (DLR). Active job seekers will be screened accordingly and referred to temporary appointments based on education, qualifications and experience. Tribal/Indian preference applies. Certain positions may require a valid driver's license with ability to be insurable under the Tribe's policy.

Open only to qualified IN-HOUSE applicants for the following positions:

In compliance with the Human Resource Manual 2.2.4: All vacancies will be advertised "IN HOUSE" for all employees and Tribal members for a minimum of two weeks. Should a qualified RIF'ED employee apply, they will be given preference per the Nez Perce Tribe HRM 4.10.

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR [HR-24-115] (On-Call/Kamiah)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred.



The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **TWO (2) BUS OPERATORS [HR-24-116] (On-Call/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR/DISPATCHER [HR-24-117] (Full-Time/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No DWI or Moving Violations in the past five (5) years; and not more than three (3) moving violations convictions within the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam which includes a drug screen in order to operate Appaloosa Express vehicles. Requires five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one year in a customer environment preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Department of Social Services/Indian Child Welfare is recruiting for: **'init' 'HOME" YOUTH MENTOR [HR-23-194] (Full-time/Lapwai)**. The purpose of this class is to provide 24-hour care of clients in the Teen home and in-house activities, as well as to provide mentorship to resident youth clients 14-18 years of age. Provide support and coordination of services in partnership with appropriate agencies and partners. Addressing the needs of youth clients utilizing cultural knowledge, and values to ensure holistic recovery support in aftercare treatment. Requires working evenings, weekends, holiday and residing in the home when on duty. Requires one (1) year of experience dealing with children/youth in group environments. Requires a high school diploma/GED. Must obtain CPR and First Aid, and Food Handlers certification within 30 days of hire. Must be able to pass a criminal background investigation prior to employment or within fifteen (15) days of hire. The qualified applicant must be drug free and free from physical conditions, which might adversely affect performance as a youth care provider. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 10)

The Nez Perce Tribe Boys & Girls Club is recruiting for: **YOUTH DEVELOPMENT PROFESSIONAL(S) [HR-24-196] (Part-time (29 hrs. or less)/Lapwai)**. To lead and support the station activities, and to supervise their specific program area to ensure the safety of all Club members. Provide programs and activities within a specific program area such as Arts & Crafts, Gym, Games Room, Education Center and Teen Center. Provide guidance and discipline while building relationships utilizing the Youth Development Strategy.



This position is supervised by the unit director. Responsible for planning, implementing, and evaluating educational activities in compliance with Boys & Girls Club Performance Standards. Requires a high school diploma or GED. Prefer experience working with youth. Must pass a criminal background check. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 9/Step1)

The Nez Perce Tribe Department of Social Services/Children's Home is recruiting for: **RESIDENT MENTOR [HR-24-199] (Full-time/Lapwai).** To provide a safe, accountable and consistent environment at all times, by being responsible for all immediate care duties to children ages birth-17 referred to the Children's Home. Works according to procedures, including daily written reporting, complying with finance procedures and performing daily activities and tasks to assist client with social, emotional, and physical growth. Complying with the procedures as well as developing the skills necessary to manage difficult behavior that may arise due to the high levels needs of clientele served. Requires strict confidentiality, and candidate must demonstrate a healthy lifestyle within the community. This position is under the immediate supervision of the Children's Home Specialist. Requires a High School Diploma/GED. One (1) year of experience dealing with children in group environments is required. Ability to complete CPR/First Aide certification within thirty (30) days of hire, and Food Handlers certification with thirty (30) days of hire. Complete on-going-in-service training within ninety (90) days of hire. Must be drug free and free from physical conditions which might adversely affect performance as a childcare provider in a twenty-four (24) hour seven (7) days a week facility. Required to submit to periodic or directed drug and/or alcohol testing. Must be able to pass a criminal background investigation prior to employment or within fifteen (15) days of hire. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 10)

The Nez Perce Tribal Executive Committee (NPTEC) is recruiting for: **MANAGER V - LAW & ORDER EXECUTIVE OFFICER [HR-24-200] (Full-time/Lapwai,)** To provide executive level management for the Law and Order operations of the Nez Perce Tribe; specifically, the divisions of Judicial Services (court), Law Enforcement, Prosecutor (including Probation), Tribal Employments Right Office (TERO), Victim's Assistance, and Child Support Enforcement Program (CSEP). Provides intra-departmental, intertribal, and interagency coordination. Develops departmental policy, long-range goals, and present department recommendations to appropriate Subcommittees and NPTEC. Coordinates and communicates with other Program/Department Managers at the executive level to ensure compliance with the Nez Perce Law and Order code and state and federal regulations and laws; implements tribal and program policy and operations; responsible for development, implementation and oversight of departmental grants, contracts, and/or projects. Provides representation, coordination and communication with other agencies, members of legislative bodies and the public regarding the department direction, goals, and objectives. Assists NPTEC, and pertinent Boards and Commissions, in providing technical representation in management forums as required. Provides department supervision and oversight to ensure project development, budgets, annual review, reports and personnel administration are implemented as designed. Requires a Juris Doctorate (Law) degree. Must submit to full disclosure of any personal business that may present a conflict of interest with the Nez Perce Tribe and must submit to intensive criminal and fiscal background check. Requires five (5) years executive level management experience and three (3) years supervisory experience. Related legal experience preferred. Hourly rate \$50.71 - \$66.73 (DOQ). [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Open until filled.** (Grade 30)



The Nez Perce Tribe Students for Success Program is recruiting for: **PREVENTION OUTREACH WORKER [HR-24-202] (Full-time/Lapwai). Position is grant funded for four (4) years.** Requires excellent organizational and multi-tasking skills to implement the comprehensive prevention outreach objectives for the program's multiple funding sources. Responsible for educational presentations, materials development using tribal specific messages/imagery and available tribal specific data on alcohol, tobacco, and other drugs (ATOD). Assists with community outreach, partnership development, and compliance of the cooperative agreement or contracts. Must have excellent writing and oral communication skills, highly motivated and can work independently and cooperatively with others. Requires two (2) years of college education (48 credits). Three (3) years of relevant experience is equivalent to one (1) year of college. One (1) experience preferred in Drug and Alcohol prevention, intervention or treatment, criminal justice, social work, or any discipline involving youth. Responsible to deliver reservation-wide outreach. This position will report directly to the Students for Success Director. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Open until filled. (Grade 12)**

The Nez Perce Tribe Department of Fisheries Resources Management is recruiting for: **PROFESSIONAL V - FISHERIES RESEARCH DATA MANAGEMENT PROJECT LEADER [HR-24-203] (Full-time/Lapwai).** Duties includes implement, maintain, repair Research Division Databases including oversight of the divisions centralized database management system (CDMS), monitoring and improvement of performance, capacity, managing and developing data flows to integrate into internal and external data resources, and strategic planning for future expansion requirements. Oversee development and implementation of data management and website applications using Microsoft SQL server, JavaScript, C# webservices, and application programming interface endpoints. Manage Git version control software and remote GitHub code repositories for creating collaborative and efficient workflows. Responsible for maintenance and operation of Fisheries website to include visual publication of summarized data from internal and external sources to promote and enhance providing real time information to the public. Coordinate with all Fisheries Departments for efficient publishing and storing of pertinent databases and publishing of necessary information. Coordinate with external sources, such as Columbia River Inter-Tribal Fish Commissions Streamnet, FINS, RMIS, etc. to assist with data/information sharing as required by contractual obligations and Tribal objectives. Position will also lead/assist with management of Division budget data and analysis, and must demonstrate excellent written and verbal communication skills, and possess skills with spreadsheets, databases, and analysis software. Position will lead, train, and supervise staff as needed. Requires bachelor's degree (master's Preferred) in related field. Experience does not substitute for degree. Related field and/or course work requirements defined in job expectations. Requires five (5) years related professional experience (three (3) years with a master's degree), and two (2) years supervisory experience. Please provide a cover letter, resume, college transcripts, and three (3) letters of reference. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Closing date 12/6/24. (Grade 22)** Pay starting at \$33.35/hr. and up DOE.

The Nez Perce Tribe Executive Director's Office is recruiting for: **MANAGER IV - FISHERIES RESOURCES MANAGEMENT [HR-24-204] (Full-time/Lapwai).** This class is primarily responsible for administering Fisheries Resources Management Department programs, developing departmental policy, and providing representation, coordination, and communication with other agencies, members of legislative bodies, and the public regarding the department's direction, goals, and objectives. Requires a bachelor's degree in a related field (master's preferred). Requires ten (10) years professional level experience (seven (7) years' experience with master's degree), three (3) years of supervisory experience, and experience with aquatic or natural resources research, management, or policy. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment; pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled. (Grade 28)**

The Nez Perce Tribe Executive Director's Office is recruiting for: **CONSTRUCTION & PLANNING ASSISTANT [HR-24-205] (Full-time/Lapwai).** Responsibilities include, but are not limited to, assisting with Tribal programs in the development, planning, and completion of facility and service enhancement construction projects. Responsible for all steps in the construction bid solicitation and construction administration process including project advertising, bidding, contract preparation, contract oversight, review, assembling construction process records, review of applications for payment, payment procedures and contract follow up. Requires a bachelor's degree, or an equivalent experience to education ratio.



A minimum of three (3) years' experience is required, preferably in construction, architectural, and/or engineering setting. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment; pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 17)

The Nez Perce Tribe Department of Social Services/Úuyit Kimti program is recruiting for: **LATER IN LIFE PROJECT COORDINATOR [HR-24-206] (Full-time/Lapwai).** Responsible for budget compliance, planning and grant reporting, including service coordination of program clients in the implementation the Later in Life Project. Ensures project provides quality service to elder victims over the age of fifty (50) who are victims of abuse, neglect, self-neglect, exploitation, abandonment, and violence, dating violence, sexual assault, and stalking. Responsible to provide/coordinate specialized training to area professionals (to include victim advocates, law enforcement, prosecutors, court officials, and adult protective services), and impart that training and experience to area agencies that work with elder victims through cross-training. This position is under supervision of the Nez Perce Tribe Úuyit Kimti program Director. Requires bachelor's degree in related field. Three (3) years of relevant experience may be substituted for one (1) year of college. Requires background check to be completed within thirty (30) days of hire, adverse finding can revoke official hire. Requires two (2) years professional work experience in the Social Work field and one (1) year supervisory experience. Experience working with American Indian communities, preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment; pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Closing date 12/13/24.** (Grade 18)

The Nez Perce Tribe Police Department is recruiting for: **ASSISTANT RECORDS CLERK [HR-24-207] (Full-time/Lapwai).** To provide administrative support to the Nez Perce Tribe Law Enforcement Program. The class will work in answering telephones, receiving the public, providing customer assistance, data entry processing and record-keeping. The class will do community outreach operations, planning, and civil processes. The class is a sworn officer due to the confidentiality of issues/matters that are dealt with daily. Requires a high school diploma/GED. Requires a minimum of six (6) months experience in an office setting. Some college preferred. Must successfully complete an honesty interview and polygraph, psychological and medical evaluation, and a complete background investigation prior to and to retain employment. Requires a proof of U.S. Citizenship and proof of being at least eighteen (18) years of age at the time of appointment. Requires a positive work history and reflects strong work ethic, good character, and a willingness to learn and follow instruction. Class description available at the NPT Human Resources. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Closing date 12/13/24.** (Grade 9)

Open to All qualified (In-House & General Public) for the following positions:

The Nez Perce Tribe Department of Mamáy'asnim Hitéemenwees (Children's Place of Learning) is recruiting for: **EARLY HEAD START PROGRAM ASSISTANT(S) [HR-21-175] (Full-time/Lapwai).** August through May (nine (9) months), thirty-two (32) hrs. per week, Monday through Thursday. To assist the program as directed in delivery of services to children and their families; Requires working with children 0-5 years of age; Requires light work that involves walking, standing, kneeling, stooping, bending, sitting on chair or floor, and carrying or lifting up to 50 pounds on a recurring basis. Promotion of clean safe, and cheerful environment for children, also establishing and maintaining consistency of rules. Assists in all phases of classroom operations. Assist with children in daily classroom functions; eat and interact with children at mealtimes, serving as an appropriate model to the children. As directed by Lead Teacher or Teacher Assistant prepare materials as needed to carry out weekly lesson plans. Attend and participate in staff meeting, training programs, and teaching workshops; successfully complete CDA certification within six (6) months of appointment and maintain CDA certification as required. Bus monitoring duties as assigned; actively supervise children at all times. Assists in keeping the building and playground in clean and safe condition. Complete janitorial duties as assigned. Perform other duties/tasks as directed/assigned.



Requires high school diploma or GED. Shall obtain Food Handler's card, CPR and First Aid Certification. Requires criminal background check/fingerprint check, physical exam, and TB test prior to appointment. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. **Open until filled. (Grade 6)**

The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS SERGEANT [HR-23-151] (Full-time/Lapwai)**. This is an important position in the Police Department which requires current certification in an approved Corrections and/or Detention academy. This position assigned area of responsibility will primarily be the new correctional facility; provides input into training staff, supervises correctional officers and reviews all inmate complaints among other duties. Requires basic police officer course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officer Standards Training (POST) from any state. The selected candidate must successfully complete an honesty interview and polygraph, psychological and medical evaluation, and a complete background investigation prior to and to retain employment. The candidate must enter into a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. Must have an honorable, good conduct, or honorable discharge from the military service, if applicable. Requires six (6) years' experience in Law Enforcement or related field. Requires three (3) years supervisory experience, demonstrated leadership capabilities and knowledge of management and supervisory practices. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 20)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees is recruiting for: **TWO (2) HEAD START TEACHERS (SUCCESSFUL APPLICANT WILL BE ASSIGNED EITHER HS TEACHER II or III DEPENDING ON QUALIFICATIONS) [HR-23-164] (Full-time - 9 months/Lapwai)**. **TEACHER II:** Requires minimum an AAS or AA in ECE. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9)**. **TEACHER III:** Requires minimum a BAS or bachelor's degree in ECE or a bachelor's degree in related field with a current CDA and one-year related experience. Responsible to lead and supervise classroom activities. Responsible for planning and implementing and evaluating educational activities in compliance with HS Performance Standards. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 11)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees - Lapwai Center is recruiting for: **BUS DRIVER [HR-23-165] (Full-time - 9 months/Lapwai)**. To assist the program as directed in delivery of services to children and their families; transport children to and from school and field trips, work with Head Start families, conducts bus inspections, and maintains assigned bus as required.



Maintains daily bus logs and up-to-date passenger list. Assists teaching staff on field trips and in the classroom, assists with program activities such as setting up for special events or meetings. Conducts visits to families in need of transportation services as necessary, develops routes and transportation schedules in consultation with supervisor. Requires High school diploma or GED. Requires a Commercial Driver's License (CDL). Requires 3 - 6 months experience. Requires CPR and First Aid Certification within 30 days of hire. Requires criminal background/fingerprint check, DOT physical exam, and TB test prior to appointment. [Class/job description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 5)**

The Nez Perce Tribe Boys & Girls Club is recruiting for: **YOUTH DEVELOPMENT PROFESSIONAL(S) [HR-23-169] (Part-time (29 hrs. or less)/Kamiah)**. To lead and support the station activities, and to supervise their specific program area to ensure the safety of all Club members. Provide programs and activities within a specific program area such as Arts & Crafts, Gym, Games Room, Education Center and Teen Center. Provide guidance and discipline while building relationships utilizing the Youth Development Strategy. This position is supervised by the unit director. Responsible for planning, implementing, and evaluating educational activities in compliance with Boys & Girls Club Performance Standards. Requires a high school diploma or GED. Prefer experience working with youth. Must pass a criminal background check. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9/Step1)**

The Nez Perce Tribe Education Department Career Center is recruiting for: **INSTRUCTOR I [HR-23-198] (Part-time/Lapwai/Orofino and Kamiah)**. The primary responsibility is a commitment to student success to attain high school equivalency using a General Education Development (GED) program. The instructor will teach using a variety of methods, synchronous and asynchronous, to students with varying levels of basic skills. The position is part-time using a flexible schedule not to exceed 29 hours per week. The duty station is Lapwai, Idaho or Kamiah, Idaho. A Bachelor's degree in education or related field is required; a secondary teaching certification and emphasis in special education is desirable. A minimum of two years' experience teaching developmental reading, writing and math courses is required. The Career Center interest is to hire up to two instructors to serve a student(s) in a designated tribal office location at Lapwai, Orofino and/or Kamiah. Please submit resume, unofficial college transcript, and your educator certification with your NPT application. [Class/job description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide an unofficial college transcript and educator certification; and a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 16)**

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (ENTRY LEVEL) [HR-23-206]** full-time regular. To protect and serve the people of the Nez Perce Tribe. Responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned area of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within a thirty (30) mile radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a high school diploma or equivalent college level education preferred. Requires proof of U.S. citizenship. Entry level officer must be at least twenty-one (21) years of age. The selected candidate must successfully complete an honesty interview and polygraph, physical test, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment. The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Must not have a dishonorable, bad conduct or discharge other than honorable from the military service.



Requires a positive work history that reflects strong work ethic, good character and a willingness to learn and follow instruction. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. NPT Police Department application forms are available at the NPT Human Resources Department. [Class/job description available at the NPT Human Resources Department.](#) Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 21/\$31.71)

The Nez Perce Tribe Social Services Department is recruiting for: **ICW-RESOURCE CASEWORKER II [HR-24-107] (Full-time/Lapwai)**. To provide supervision of staff as assigned; ensure direct care and case management services to clients. This class is responsible for client case management and reporting. Works within a general outline of work to be performed, developing work methods and sequences under the direct supervision of the Director of Indian Child Welfare. Responsible for the protection of children enrolled or eligible for enrollment in a federally recognized Tribe within the boundaries of the Nez Perce Indian Reservation, family preservation and brokering resources to the children and their families. Responsible for considerable knowledge of the laws governing child protection including Nez Perce Tribal Code and the Indian Child Welfare Act. Requires a bachelor's degree in any human services fields, social work, sociology, psychology etc. or closely related field. Pass criminal background check. Requires two (2) years' experience in human service work or working with children and families. Experience working in a Tribal community preferred. Demonstrated leadership experience preferred. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 17)

The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS OFFICER(S) (HR-24-108) (Full-time Lapwai)**. To provide direct supervision and oversight of inmates housed at the Nez Perce Tribal Department of Corrections Facility. Responsible for daily operations, including but not limited to; feeding inmates, ensuring medications are correctly administered, hourly checks are performed and ensuring peace and public order are maintained in a secured well-regulated correctional facility. Will assist in ensuring the facility will meet and/or exceed the applicable standards set forth including the adherence to all fire and safety codes. This is a sworn position under the supervision of the Corrections Sergeant Commander. Requires a high diploma or GED. Must be a minimum of eighteen (18) years of age at the time of appointment. Requires the completion of; Peace Officers Standards and Training (POST), or Federal Law Enforcement Center (FLETC), or Indian Police Academy (IPA) training and certification within one (1) calendar year of hire date. Must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and complete a complete background investigation prior to and to retain employment. Must enter a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. [Class/job description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Department of Mamáy'asnim Hitéemenwees (Children's Place of Learning) is recruiting for: **COOK [HR-24-130] (Full-time/Lapwai)**. To ensure quality service and planning of meals which meet the children's nutritional needs in a Head Start, Early Head Start, and CCDF setting and that complies with tribal, federal, state, CACFP, and local regulations. Requires high school diploma, GED or specialized vocational training, and three (3) months experience in volume food preparation and cooking; to include cycle menu planning, purchasing and inventory, record-keeping, food demonstration, and ability to communicate effectively and teach in the classroom and parent and staff training. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Incumbent shall obtain Food Handler's card within ninety (90) days of hire. Requires background check, physical exam, and TB test prior to appointment. Must obtain CPR and First Aid Certification within ninety (90) days from date of employment. [Class description available at the NPT Human Resources Department.](#)



The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 5)

Re-Advertised: The Nez Perce Tribe Department of Natural Resources/Environmental Restoration & Waste Management (ERWM) is recruiting for: **PROFESSIONAL III - HYDROGEOLOGIST SPECIALIST [HR-24-168] (Full-time/Lapwai)**. Responsible for reviewing, analyzing, and developing written comments on activities at the Hanford Site. Required knowledge, skills and experience with; the development of experimental study designs, advanced statistical analysis, monitoring and evaluation of large-scale management programs, report writing, develop and review proposals/grants, journal publications and professional presentations. Requires bachelor's degree in Geology, Geochemistry, Geophysics, Environmental Science, Nuclear Science, Soils or a closely related field. (master's preferred). Related field and/or course work requirements defined in job expectations Requires three (3) years related professional level experience (one (1) year experience with master's degree), two (2) years supervisory experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 20)

The Nez Perce Tribe Dept. of Natural Resources, Land Services Division Center is recruiting for: **CLIMATE SMART COMMODITIES TECHNICIAN III [HR-24-176] (Full-time/Lapwai)**. Responsible for assisting the Nez Perce Tribe Land Services Division in implementing Partnership agreements with the University of Idaho and Oregon State University. Will involve conducting educational workshops, trainings, applications field investigations and reporting regarding the project. Applicant must be highly motivated with attention to detail, have good oral and written communication skills, and have the ability to work independently and cooperatively with others. Must be able to work outdoors in inclement weather conditions and operate all-terrain vehicles. Experience in farm management, cropping methods cropping implements and soil sampling is required. Requires two (2) years of college education (48 credits) in agricultural, natural resources or similar discipline. Please provide college transcripts. Three (3) years of relevant experience is equivalent to one (1) year college. Requires three (3) years of related experience to project needs, and one (1) year supervisory experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Open until filled.** (Grade 13)

The Department of Natural Resources Water Resources Division is recruiting for: **PROFESSIONAL I - WATER RESOURCES SPECIALIST [HR-24-178] (Full-time/Lapwai)**. The successful applicant will join a professional and experienced team working to restore and enhance streams and wetlands, while monitoring water quality for the Tribe. Primary duties include variety of tasks associated with assessing and improving water quality on the Nez Perce Reservation, including stream restoration projects; riparian assessment and water quality monitoring; data collection and management; contract creation and supervision of subcontractors; report writing; professional presentations; and grant writing. Should also be familiar with operating power equipment and using GPS devices. Requires self-motivation; problem-solving skills; the use of mathematics involving algebra and descriptive statistics; and computer skills including Microsoft Word, Excel, and ArcGIS or ArcPro. Must be in good physical condition and be able to lift up to 50 pounds on a recurring basis, hike over various terrain, and wade in wetlands and streams. Requires B.S. degree in biology, ecology, botany, hydrology, environmental science, or a related biological or physical science field (M.S. degree preferred). Experience does not substitute for degree. Please include college degree/transcripts, and three (3) letters of references. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 17) (wage range \$25.98/hr. and up DOE).



The Nez Perce Tribe Department of TERO (Tribal Employments Rights Office) is recruiting for: **OFFICE SPECIALIST I [HR-24-180] (Full-time/Lapwai)**. To provide general clerical support. Responsible for assigned tasks and customer service. Works according to some procedures; decides how and when to do things under direct supervision of the program director. Requires high school diploma, GED, or specialized vocational training. Requires six (6) months experience in common/general duties as listed in class description. [Class description available at the NPT Human Resources Department](#). The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes on 12/13/24.** (Grade 7)

The Nez Perce Tribe Students for Success Program is recruiting for: **PROJECT COORDINATOR [HR-24-181] (Full-time/Lapwai)**. Position is grant funded for three (3) years. Position may continue beyond three (3) years contingent upon funding. Will report directly to the Students for Success Director. Responsibility to deliver reservation-wide outreach. Requires excellent organizational and multi-tasking skills to oversee and implement grant initiatives. Responsible for supervision of project staff, project activity planning, monitoring and evaluation. Must have excellent writing and oral communication skills, highly motivated and have the ability to work independently and cooperatively with others. Requires two (2) years of college education (48 credits), three (3) years of relevant job experience may be substituted for each year of required college education. Requires (3) years of prevention and program/grants administration experience, and one (1) year supervisory experience. Experience working with Native American students and families is preferred. [Class description available at the NPT Human Resources Department](#). The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 14)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **MANAGER IV [HR-24-183] (Full-time/Lapwai)**. Responsible for the day-to-day management, administering programs, projects, P&L, and business operations within Nimiipuu Energy. Provides departmental, Tribal, and interagency coordination, develops departmental policy, present departmental recommendations to appropriate subcommittees, NPTEC, and Nez Perce Tribe Holding Company. Coordinates and communicates with other Program/Department Managers at the administrative level to implement Tribal and program policy and operations. Responsible for the development, implementation, and oversight of departmental contracts and/or projects. Provides representation, coordination, and communication with other agencies, members of legislative bodies, and the public regarding the department direction, goals, and objectives; responsible for completion and presentation of departmental information and reports as required: provide departmental supervision and oversight to ensure project development, budgets, annual reviews, reports, and personnel administration are implemented as designed. Under the direct supervision of the Nez Perce Holding Company Chairperson. Requires a bachelor's degree in engineering, environmental science, natural resources, or related field (master's degree preferred). Please include college transcripts and resume with your application. Requires ten (10) years professional level experience (seven (7) years' experience with master's degree), three (3) years of supervisory experience, knowledge, and experience with natural resource research, management, or policy is required. [Class description available at the NPT Human Resources Department](#). The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 28)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **ELECTRICAL ENGINEER [HR-24-184] (Full-time/Lapwai)**. Responsible for utilizing knowledge in the power industry to provide technical recommendations to Nimiipuu Energy initiatives. Individual will possess professional, innovative, and detail-oriented focus on power systems to solar photovoltaic energy. Responsible to provide expertise on protection, controls, policy and procedures, and critical electrical infrastructure. Includes oversight of system designing, testing, and implementing effective engineering system. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires a bachelor's degree in engineering, electrical engineering (master's degree preferred). Please include college transcripts and resume with your application. Engineer (PE) status preferred. OSHA10/30 required.



NABCEP PV Installation Professional or PV Design Specialist preferred. Requires a minimum of five (5) years of professional experience; solar system design experience preferred. Minimum of two (2) years of supervisor experience. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 27)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **GRANTS & PROJECT MANAGER [HR-24-185] (Full-time/Lapwai).** To provide a systemic multi-disciplinary approach to manage projects with a high level of customer service in an executive level office. Responsible for managing a wide variety of program components for the purpose of ensuring function and accuracy. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires a bachelor's degree in business, natural resources, environmental science, or related field. Please include college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year college. Requires six (6) years of related experience to project needs and one (1) year of supervisory experience. Computer proficiency in word processing and spreadsheets is required. One (1) year grant writing experience preferred. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 20)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **PHOTOVOLTAIC (PV) ELECTRICIAN [HR-24-186] (Full-time/Lapwai).** To carry out assigned duties relating to leadership for electrical team, ensure electrical and safety systems are properly connected, and ensure projects towards clean and renewable energy resources are in interest of the Nez Perce Tribe. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires bachelor's degree (master's preferred) in related field. Related field. Please include college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year college. Requires five (5) years of residential/commercial electrical experience. Requires one (1) year supervisory experience. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 19)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **PROCUREMENT/BOOKKEEPER [HR-24-187] (Full-time/Lapwai).** To provide professional-level bookkeeping on accounts payable and receivable, filing, accounting, and reporting. Works within general supervision and outlines of work to be performed and will provide fast paced customer service. Under the direct supervision of the Nimiipuu Energy Manager. Requires a bachelor's degree in accounting or finance/business administration, or likely field. Please provide college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year of college education. Accounting experience in related field preferred; demonstrated leadership experience preferred. [Class description available at the NPT Human Resources Department.](#) The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 16)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **LEAD INSTALLER TECHNICIAN [HR-24-188] (Full-time/Lapwai).** To provide team leadership in the installation of electric equipment of solar projects, ensuring proper installation and compliance with appropriate safety requirements and regulations. Responsible for managing a wide variety of program components for the purpose of ensuring function and accuracy. Under the direct supervision of the Nimiipuu Energy Manager. Requires high school diploma or G.E.D certification. Please provide high school diploma/GED and resume with your application. One (1) year of experience working on a roof preferred. One (1) year of experience working in construction setting preferred.

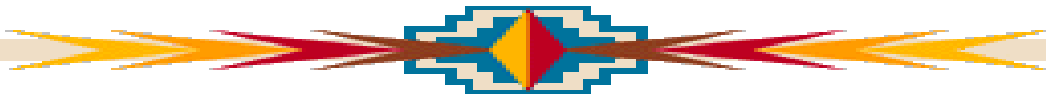


Six (6) months leadership experience preferred. Electrical and/or photovoltaic (PV) experience preferred. Will train the right incumbent. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 16)

The Nez Perce Tribe Water Resources Division is recruiting for: **PROFESSIONAL II - WATER QUALITY PROGRAM COORDINATOR [HR-24-190] (Full-time/Lapwai).** To manage projects related to water quality monitoring and riparian assessment, data collection, analysis, and management, and regulatory compliance under the Clean Water Act (CWA). This role includes supervising field staff, managing budgets, writing grants, and helping to ensure adherence to tribal, state, and federal water quality standards. Other tasks include contract creation, supervision of subcontractors, technical report writing, budget management, and professional presentations. Requires a bachelor's degree in biology, hydrology, environmental science, or a related biological or physical science field (M.S. preferred). Requires three (3) years related professional experience or one (1) year professional experience with a Master's degree (experience must be at the professional level). Minimum one (1) year supervisory experience required. A successful candidate will have knowledge of and experience in water quality monitoring, experimental study design, statistical analysis techniques, and the leadership skills needed to guide program initiatives. Excellent written and oral communication skills are essential. Please include cover letter/resume elaborating on qualifications and interest, plus three letters of reference. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug-free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 19)

The Nez Perce Tribe Dept. of Natural Resources/Water Resources Division is recruit for: **WATER RIGHTS TECHNICIAN II [HR-24-197] (Full-time/Lapwai).** To assist with field and office work related to the Snake River Basin Adjudication and Palouse River Basin Adjudication. Primary duties will include measuring and recording instream flow rates, recording staff gage readings, collecting data from streamflow gaging stations, recording observations of the stream conditions and surrounding habitat, marking GPS waypoints, calibrating/operating field equipment, and entering/compiling data. Will be working outside in various weather conditions and traveling to and from remote work environments. This position will often work with the Water Rights Specialist and Water Rights Analyst but may also work independently while in the field. Experience in the outdoors is preferred. Specific training will be provided. Requires two (2) years of college education (48 credits). Please provide college transcripts. Three (3) years of relevant experience is equivalent to one (1) year college. Requires one (1) year of related experience to project needs and six (6) months leadership experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Open until filled.** (Grade 11)

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (LATERAL) [HR-24-198] (Full-time).** To protect and serve the people of the Nez Perce Tribe. The class is responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned areas of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within thirty (30) miles' radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a High School Diploma/GED or equivalent and college level education preferred. Requires proof of U.S. citizenship. The lateral entry officer must be at least twenty-one (21) years of age. Requires basic police officer training course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officers Standards and Training (POST) Academy from any state. The selected candidate must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment.



The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. Requires a positive work history that reflects a strong work ethic, good character and a willingness to learn and follow instructions. Class description available at the NPT Human Resources Department. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 21/\$31.71 (DOQ))

The Department of Fisheries Resources Management is recruiting for: **PROFESSIONAL I - FISHERIES RESEARCH EVALUATIONS BIOLOGIST [HR-24-201] (Full-time/Joseph, Oregon).** Duties include, coordinating field operations, data management, maintaining field sites and equipment, operating adult and juvenile traps, weirs, seining, telemetry, remote monitoring, operating boats, lab work, and other duties as assigned. Must be mechanically inclined, demonstrate excellent written and verbal communication skills, and possess skills with spreadsheets, databases, and analysis software. Position will assist in the data field compilation, analysis and written presentation of fisheries information. Position will lead, train, and supervise field crews (as needed) in collection and QA/QC of environmental and fish data. Requires bachelor's degree in related field. Experience does not substitute for degree. Technical experience in related field preferred; demonstrated leadership experience preferred. Please provide a cover letter, resume, college transcripts, and three (3) letters of reference. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive with the last three (3) years. **Open until filled.** (Grade 17) Pay starting at \$25.98/hr. and up DOE.

For current grade and pay scale go to www.nezperce.org to review.

To apply: Recruitments for *Entry Level Positions (Grade 15 and below)* will require a completed Tribal application only. Recruitments for *Professional Positions (Grade 16 and above)* will require a completed Tribal application and resume. **Please submit one application per position:**

Nez Perce Tribe Human Resources Office

ATTN: **Job Name & No.**

P.O. Box 365


Lapwai, Idaho, 83540

Phone (208) 843-7332 Fax (208) 843-7414

LATE OR INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED. Tribal Preference applies.
www.nezperce.org.

OTHER EMPLOYMENT OPPORTUNITIES

- **NPTHA (Nez Perce Tribal Housing Authority) is recruiting for: Assistant Maintenance Manager.** Manager responsible for effective management of maintenance program for rental units and other projects, including work order systems, inventory, inspections, supervising maintenance staff, and maintain detailed written reporting. Requires high school diploma or GED, trade school certification, 5 years of experience in all phases of residential construction, 3 years supervising & managing projects, possess valid driver's license and be insurable, excellent



writing, mathematical and organizational skills. Indian Preference will apply. Excellent benefits. **OPEN UNTIL FILLED with weekly application reviews beginning 12/9/24. Kamiah Housing Specialist (Part-time).** For our Kamiah satellite office. Provide tenant management and housing program guidance to clients in the Kamiah/Orofino area. Two-year college degree in related field w/four years administrative or case management experience, excellent skills in: customer service, communications, computer applications, math calculations, writing/presentations, organizing, basic home maintenance, office machines & technology, valid driver's license and bondable. **Open until filled.** Tribal and Indian Preference will apply for recruitments. Submit NPTHA employment application to: Nez Perce Tribal Housing Authority, P.O. Box 188, Lapwai, ID 83540 or email. For more information or job description email nptha@nezperce.org or call (208) 843-2229.

- **NWIC (Northwest Indian College) is recruiting for: Academic Advisor.** This Academic Advisor position reports directly to the Nez Perce Site Manager. The main responsibilities are to serve as an advisor to all students, support students in defining and achieving their academic goals, and to collaborate with the advising team as well as the Center for Student Success Staff to support NWIC students in a holistic manner. For more information and how to apply go to <https://www.nwic.edu>. **Open until filled.**
- **Idaho Department of Labor, Lewiston, ID is recruiting for: Liquor Stock Clerk (#JC269081677), Apprentice-Millwright (#2298539), Thunder Jet Welder/I,II,III, & Finish (#JC269061177), Account Manager (#2299783), Fishery Technician/Steelhead Fishery (#2295481), Field Training Specialist (#JC268900053), Service and Kitchen Team (#2136133), Resident Care Coordinator (#JC269060160), Administrative Assistant (#2296629), Resident Field Periodic Maintenance Technician/Mechanic (#2297227). Orofino: Geospatial Systems Specialist/Kamiah (#C269082771), Human Services Supervisor-SHN (#JC267301965), Project Manager 1-SHN (#JC266102022), Cadre Team Leader/Pierce (#JC262104732), Deputy Clerk/Auditor Recorder (#2291146), Customer Service Professional/REMOTE (#2293011), Receptionist /REMOTE (#2230845), Lands Resource Foreman/Kamiah (#JC269140082), Bus Driver/Benefitted - Will Train for CDL (#2286088).** For more information and how to apply go to <https://idahoworks.gov>. **Closing dates vary with positions.**
- **Lapwai School District is recruiting for: High School Assistant Boys Basketball Coach, High School Assistant Baseball Coach, and substitutes in all areas.** Applications can be found on the website www.lapwai.org, or contact Connie Desjarlais at the District Office: (208) 843-2622 at ext. 3. **Positions are open until filled.**
- **AVISTA is recruiting for: Network Engineer, Senior Counsel, Apprentice Protection Control Meter Technician, Student Engineer (Paid summer internship for Civil, Mechanical and Electrical Engineering students.), Journeyman Protection Control Meter Technician, Sr. Civil Engineer/Deputy Chief Dam Safety Engineer, Hydro Power Engineer.** For more information and how to apply go to www.myavista.com/about-us/working-at-avista. **Closing dates vary with recruitments.**
- **Confederated Tribes of the Umatilla Indian Reservation (CUTIR) is recruiting for: Network Technician I, Finance Clerk (Accounts Receivable) (Part Time) READVERTISED, Coyote Business Park Maintenance Technician (Readvertised), Veterans Service Officer, Indian Child Welfare Specialist, Toxics Intern III, Field Archaeologist, Archaeologist I/II (2 positions), Fisheries Habitat Biologist II (Tucannon Project), Fish Technician I-II I?lmtwaha, Technician I - Hatchery (Facility Watch Operator)(Seasonal)(Part-Time), Supervisory Forester (READVERTISED), Forester, Program Manager, Water Resources Program (READVERTISED), Water Code Administrator/Water Resources Specialist II (READVERTISED), After School Education Program (ASEP) Educator I (3rd-5th Grade), Preschool Educator II, Surveillance Operator, Public Transit Bus Driver (up to 3 positions) (Part-time) REVISED, Public Transit Bus Driver (1 positions) (Full-time), Public Transit Fleet & Equipment Detail Technician, Public Transit General Manager, Communication Officer (Dispatcher) (Re-Advertised), Police Officer (1) position, Community Engagement Coordinator (READVERTISED).** For more information and how to apply go to <https://ctuir.org>. **Closing dates vary with position.**



NOTICE OF VACANCY
GAMING COMMISSION

The Nez Perce Tribal Executive Committee (NPTEC) is seeking letters of interest from individuals interested in serving a three (3) year term on the Nez Perce Tribal Gaming Commission. The selected individual will serve beginning January 1, 2025 through December 31, 2027.

The Powers and Duties of the Gaming Commission are available for review at the NPTEC Support Staff office.

Please submit your letter of interest to Marsan Lawyer, NPTEC Support, by close of business on Thursday, December 5, 2024. Letters of interest can be emailed to nptecsupport@nezperce.org.

Please note: letters received after the close of business on December 5, 2024 will NOT BE CONSIDERED.

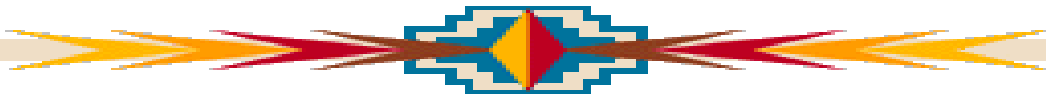


**Nez Perce Tribe
Boys & Girls Clubs
Policy Board Vacancy Announcement**

The Nez Perce Tribal Executive Committee is accepting letters of interest for appointment to the Boys & Girls Clubs of the Nez Perce Tribe (BGCNPT) Policy Board for one (1) one-year position. Letters of interest will be accepted from all eligible applicants.

Applicants must be at least 18 years of age with experience working with youth, resource development, business fundamentals, fundraising, budget management, understand the community and its needs for youth, and must be residents of the Nez Perce Reservation or adjacent communities.

Policy Board members must represent a wide spectrum of industries and local interests and are charged with the responsibility of assuring the **integrity of the BGCNPT** by overseeing financial, **structural and policy recommendations that guide the organization**. In addition, the Policy **Board** helps build a network of like-minded community members and organizations that can help the BGCNPT achieve its mission.



Submit letters of interest to Marsan Lawyer, NPTEC Support, no later than 4:30 pm (PDT) Thursday, December 5, 2024. Letters of interest may be submitted by mail, hand delivered, or emailed to nptecsupport@nezperce.org. If you have any questions about the vacancies, please call Marsan at (208) 843-2253.

NOTICE

Bid Notices for:

Kamiah, ID:

BUILDING STRUCTURE FIRE DEMO/CLEANUP

<https://bit.ly/4ib4xMg>

Lapwai, ID

BUILDING STRUCTURE FIRE DEMO/CLEANUP

LAPWAI/CASINO AREA

<https://bit.ly/3Vdd6fE>

To request a bid packet for this project please email Shawn Spencer, Construction Manager, Nez Perce Tribe – P.O. Box 365, Lapwai, Idaho 83540, email: shawns@nezperce.org All questions must be submitted in writing and will follow the RFI (Request For Information) 3 days prior to bid, No RFI's will be accepted after the 3 days prior to bid. RFI's will be forwarded to all contractors a **minimum of 1 day prior to bid date.**

BIDS: Sealed bids will be received by the Construction Management Office (Office of the Executive Director) of the Nez Perce Tribe until 16 DEC 24, at 10:00 AM. Bids may be mailed (P.O. Box 365, Lapwai, Idaho 83540) or delivered in person (120 Bever Grade Road – Veteran's Memorial Building. No electronic bids will be accepted. Any bids not received by the stated time and date will be deemed NON-RESPONSIVE and will not be opened. Indicate on the seal envelope that it is for the "BUILDING STRUCTURE FIRE DEMO/CLEANUP SKYLINE DRIVE". A public bid opening will be conducted at approximately 11:00 AM in the Vet's Conference Room.



**THE HEALING LODGE OF
THE SEVEN NATIONS**

JOIN OUR TEAM!

JOB OPENINGS:

- ✓ **On-Call/PT Behavioral Intervention Specialists**
 - \$20.14-\$31.27 DOE/DOQ
- ✓ **Licensed Clinical Psychologist**
 - \$120,910-\$172,681 per yr, DOE/DOQ
- ✓ **Family & Wellness Health Clinic Director**
 - \$88,088-\$134,492 per yr, DOE/DOQ
- ✓ **Inpatient Behavioral Health Director**
 - \$109,865-\$139,963 per yr, DOE/DOQ
- ✓ **RN Clinic Manager**
 - \$48.26-\$60.22 per hour, DOE/DOQ
- ✓ **FT Rotating RN/LPN**
 - \$31.50-\$52.01 per hour, DOE/DOQ



APPLY ONLINE

www.healinglodge.org



For more information, details and minimum requirements, please visit our website!