

~OCTOBER 21, 2024 ~



# NEZ PERCE TRIBE

## JOB OPENINGS

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### ACTIVE JOB SEEKERS LIST

In addition to our internal and external job opportunities, there are occasional temporary appointments. If you are interested in joining our active job seekers, please submit a completed Nez Perce Tribe application with a current driver's license record (DLR). Active job seekers will be screened accordingly and referred to temporary appointments based on education, qualifications and experience. Tribal/Indian preference applies. Certain positions may require a valid driver's license with ability to be insurable under the Tribe's policy.

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*Open only to qualified IN-HOUSE applicants for the following positions:*

*In compliance with the Human Resource Manual 2.2.4: All vacancies will be advertised "IN HOUSE" for all employees and Tribal members for a minimum of two weeks. Should a qualified RIF'ED employee apply, they will be given preference per the Nez Perce Tribe HRM 4.10.*

The Nez Perce Tribe Education Department is recruiting for: **INTERN-EDUCATION [HR-24-100] (Part-Time During the School Year/Lapwai)**. The purpose of the internship is to provide second through fifth year undergraduate students with real world situations that are applicable in a tribal learning environment focused on culturally relevant education to improve whole child development (including academic achievement) of Native American students in K-12th grades. Intern will assist the Nez Perce State Tribal Education Partnership (STEP) staff in facilitation and engagement of school teams, collection of cultural-based evidence gathering data, community outreach and awareness, training, and capacity building efforts targeting partner public school district's students, families, and staff. On-the-job training will be provided. Capacity building plan will focus on facilitation of meetings and training, Idaho public school systems (state and local education agencies), mainstream education assessment and evaluation, effective school-Tribe-community partnerships, data monitoring, and other topics specific to current trends and research of Native American populations. Special emphasis on Nez Perce culture. Must maintain positive



working relationships with school and community partners. Responsible to use data management and tracking system to document scope and outcome of technical assistance and professional development services provided. The class functions within a general outline of work to be performed; develops work methods and sequences under general supervision of the Education Department Manager and additional support from the STEP Technical Assistance Coach. Requires high school diploma or GED certification with a minimum of one (1) successful higher education school year (2 semesters or 3 quarters) and up to five (5) years of college level course work. Preference for majors related to education or closely related field. No prior work experience is required although documentation of previous paid and/or unpaid work experiences is desirable. Preference for individuals comfortable with public speaking, working cooperatively with others, good organizational skills, and good time management. Must be able to pass a criminal background check. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** *(Grade 8)*

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR [HR-24-115] (On-Call/Kamiah)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** *(Grade 12)*

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **TWO (2) BUS OPERATORS [HR-24-116] (On-Call/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires a high school diploma or GED. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No Driving While intoxicated (DWI) conviction within the last thirty-six (36) consecutive months; not more than one (1) DWI on entire driving record; and not more than three (3) moving violation convictions with the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam performed by a qualified DOT physician listed on the Federal Motor Carrier Safety Administration physicians list, which includes a drug screen in order to operate Appaloosa Express vehicles. Class description available at the NPT Human Resources Department. Must have five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one (1) year in a customer service environment is preferred. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** *(Grade 12)*

The Nez Perce Tribe Department of Executive Direction/Appaloosa Express Transit System is recruiting for: **BUS OPERATOR/DISPATCHER [HR-24-117] (Full-Time/Lapwai)**. To operate "Appaloosa Express" tribal transit buses on prescribed routes as assigned. Requires an Idaho Commercial Driver's License (Class C CDL) to include passenger endorsement. No DWI or Moving Violations in the past five (5) years; and not more than three (3) moving violations convictions within the last thirty-six (36) months. Must pass the Department of Transportation (DOT) physical (medical) exam which includes a drug screen in order to operate Appaloosa Express vehicles.



Requires five (5) years' experience in the operation of a motor vehicle. One (1) year experience operating a commercial motor vehicle and one year in a customer environment preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Dept. of Natural Resources, Land Services Division Center is recruiting for: **CLIMATE SMART COMMODITIES TECHNICIAN III [HR-24-176] (Full-time/Lapwai).** Responsible for assisting the Nez Perce Tribe Land Services Division in implementing Partnership agreements with the University of Idaho and Oregon State University. Will involve conducting educational workshops, trainings, applications field investigations and reporting regarding the project. Applicant must be highly motivated with attention to detail, have good oral and written communication skills, and have the ability to work independently and cooperatively with others. Must be able to work outdoors in inclement weather conditions and operate all-terrain vehicles. Experience in farm management, cropping methods cropping implements and soil sampling is required. Requires two (2) years of college education (48 credits) in agricultural, natural resources or similar discipline. Please provide college transcripts. Three (3) years of relevant experience is equivalent to one (1) year college. Requires three (3) years of related experience to project needs, and one (1) year supervisory experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **Open until filled.** (Grade 13)

**Extended:** The Nez Perce Tribe Social Service/ TANF (Temporary Assistance for Needy Families) Program is recruiting for: **CASE MANAGER [HR-24-189] (Full-time/Lapwai).** To provide direct case management to families accepted into the TANF Program. Responsible to assess skills, provide guidance to the clients to meet the goal of self-sufficiency in sixty (60) months emphasizing job development. Conducts interviews to establish the needs of each client, collect and analyze personal information. Applies written policies and criteria for services or benefits; manages workload with conflicting priorities; collaborate with case management to develop family self-sufficiency plans to include on-the-job placement, education assessment, identify barriers and methods to remove. Works within an outline of work to be performed developing work methods and sequences. This position is under the supervision of the TANF Director. Requires two (2) years of college education (48 credits). Three (3) years of relevant job experience may be substituted for each year of required college education. Requires six (6) years' experience in customer service field conducting and documenting fact-finding interviews, developing, and applying policies and criteria in the determination of client eligibility for services or benefits, managing workloads with conflicting priorities, entering, and retrieving data using a computerized records system; excellent computer experience and ability to learn the Technical Assistance System (TAS) program specific to TANF. Requires background check to be completed within thirty (30) days of hire. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes on 11/1/24.** (Grade 15)

**Extended:** The Nez Perce Tribe Social Service/ TANF (Temporary Assistance for Needy Families) Program is recruiting for: **OFFICE SPECIALIST II [HR-24-192] (Full-time/Lapwai).** To provide administrative and clerical support services to the TANF Program. Responsible for performing a variety of clerical duties, highly organized and attention to detail for the efficient and effective operation of the TANF Program. The position is the point of contact for the general public and staff; provide administrative support, schedule appointments, meetings, submits requisitions and maintains tracking system, maintain a supply inventory, responsible for answering phones, fielding questions from the public, schedule appointments and maintain files. Requires one (1) year of college, or equivalent technical training in office clerical work or a closely related field. Requires six (6) months work experience in clerical or office management work. Requires background check to be completed within thirty (30) days of hire. Class description available at the NPT Human Resources Department.



The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes on 10/28/24. (Grade 7)**

The Nez Perce Tribe Department of Social Services/Indian Child Welfare is recruiting for: **'init' 'HOME" YOUTH MENTOR [HR-24-193] (Full-time/Lapwai)**. The purpose of this class is to provide 24-hour care of clients in the Teen home and in-house activities, as well as to provide mentorship to resident youth clients 14-18 years of age. Provide support and coordination of services in partnership with appropriate agencies and partners. Addressing the needs of youth clients utilizing cultural knowledge, and values to ensure holistic recovery support in aftercare treatment. Requires working evenings, weekends, holiday and residing in the home when on duty. Requires one (1) year of experience dealing with children/youth in group environments. Requires a high school diploma/GED. Must obtain CPR and First Aid, and Food Handlers certification within 30 days of hire. Must be able to pass a criminal background investigation prior to employment or within fifteen (15) days of hire. The qualified applicant must be drug free and free from physical conditions, which might adversely affect performance as a youth care provider. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 10)**

The Nez Perce Tribe Social Service/ TANF (Temporary Assistance for Needy Families) Program is recruiting for: **QUALITY ASSURANCE SPECIALIST [HR-24-194] (Full-time/Lapwai)**. To develop, monitor and report performance data for case management; input data, provide data analysis and evaluation to facilitate evidence-based decision-making for improving the lives of families while meeting the four (4) purposes of TANF. Knowledge and experience in compliance with organizational policies, established procedures, regulatory requirements in state and federal programs preferred. Analyze data to improve initiatives, create and review reports, plan and monitor adjustments to case plans to support outcome case management. Will work closely and oversee case management on the use of technology, data collection, data analysis, implement services and support the director in performing analysis and evaluating performance measures on the services provided. Requires bachelor's degree in social work, Sociology, Information Management, Business, or a closely related field. Three (3) years of related experience is equivalent to one (1) year of college. Specialized training is not certification but will be considered towards experience. Requires three (3) years data system management, implementation, development, sustainability and adept in computer tools. Ability to analyze data and develop reports. Experience working in a Native American community and low income families with knowledge of and experience in compliance with organizational policies established procedures, regulatory requirements and state and federal programs preferred. Positive employment history and demonstrated teamwork. Must successfully complete a criminal background check, Tribal and Federal. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes on 10/28/24. (Grade 16)**

The Nez Perce Tribe Students for Success Program is recruiting for: **PREVENTION OUTREACH WORKER [HR-24-195] (Full-time/Lapwai)**. This position is grant funded for five (5) years. Requires excellent organizational and multi-tasking skills to implement the comprehensive prevention outreach objectives for the program's multiple funding sources. Responsible for educational presentations, materials development using tribal specific messages/imagery and available tribal specific data on Alcohol, Tobacco, and Other Drugs (ATOD). Assists with community outreach, partnership development, and compliance of the cooperative agreement or contracts. Must have excellent writing and oral communication skills, highly motivated and have the ability to work independently and cooperatively with others. Requires two (2) years of college education (48 credits). Three (3) years of relevant experience is equivalent to one (1) year of college. One (1) year experience preferred in Drug and Alcohol prevention, intervention or treatment, criminal justice, social work or any discipline involving youth. This position will report directly to the Students for Success Director. Class/job description available at the NPT Human Resources Department.



The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes 10/28/24. (Grade 12)**

The Nez Perce Tribe Boys & Girls Club is recruiting for: **YOUTH DEVELOPMENT PROFESSIONAL(S) [HR-24-196] (Part-time (29 hrs. or less)/Lapwai)**. To lead and support the station activities, and to supervise their specific program area to ensure the safety of all Club members. Provide programs and activities within a specific program area such as Arts & Crafts, Gym, Games Room, Education Center and Teen Center. Provide guidance and discipline while building relationships utilizing the Youth Development Strategy. This position is supervised by the unit director. Responsible for planning, implementing, and evaluating educational activities in compliance with Boys & Girls Club Performance Standards. Requires a high school diploma or GED. Prefer experience working with youth. Must pass a criminal background check. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9/Step1)**

The Nez Perce Tribe Dept. of Natural Resources/Water Resources Division is recruit for: **WATER RIGHTS TECHNICIAN II [HR-24-197] (Full-time/Lapwai)**. To assist with field and office work related to the Snake River Basin Adjudication and Palouse River Basin Adjudication. Primary duties will include measuring and recording instream flow rates, recording staff gage readings, collecting data from streamflow gaging stations, recording observations of the stream conditions and surrounding habitat, marking GPS waypoints, calibrating/operating field equipment, and entering/compiling data. Will be working outside in various weather conditions and traveling to and from remote work environments. This position will often work with the Water Rights Specialist and Water Rights Analyst but may also work independently while in the field. Experience in the outdoors is preferred. Specific training will be provided. Requires two (2) years of college education (48 credits). Please provide college transcripts. Three (3) years of relevant experience is equivalent to one (1) year college. Requires one (1) year of related experience to project needs and six (6) months leadership experience. Class/job Description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other states where you have been licensed to drive within the last three (3) years. **This position closes 11/1/24. (Grade 11)**

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***Open to All qualified (In-House & General Public) for the following positions:***

The Nez Perce Tribe Department of Mamáy'asnim Hitéemenwees (Children's Place of Learning) is recruiting for: **EARLY HEAD START PROGRAM ASSISTANT(S) [HR-21-175] (Full-time/Lapwai)**. August through May (nine (9) months), thirty-two (32) hrs. per week, Monday through Thursday. To assist the program as directed in delivery of services to children and their families; Requires working with children 0-5 years of age; Requires light work that involves walking, standing, kneeling, stooping, bending, sitting on chair or floor, and carrying or lifting up to 50 pounds on a recurring basis. Promotion of clean safe, and cheerful environment for children, also establishing and maintaining consistency of rules. Assists in all phases of classroom operations. Assist with children in daily classroom functions; eat and interact with children at mealtimes, serving as an appropriate model to the children. As directed by Lead Teacher or Teacher Assistant prepare materials as needed to carry out weekly lesson plans. Attend and participate in staff meeting, training programs, and teaching workshops; successfully complete CDA certification within six (6) months of appointment and maintain CDA certification as required. Bus monitoring duties as assigned; actively supervise children at all times. Assists in keeping the building and playground in clean and safe condition. Complete janitorial duties as assigned. Perform other duties/tasks as directed/assigned. Requires high school diploma or GED. Shall obtain Food Handler's card, CPR and First Aid Certification. Requires criminal background check/fingerprint check, physical exam, and TB test prior to appointment. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. **Open until filled. (Grade 6)**



The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS SERGEANT [HR-23-151] (Full-time/Lapwai)**. This is an important position in the Police Department which requires current certification in an approved Corrections and/or Detention academy. This position assigned area of responsibility will primarily be the new correctional facility; provides input into training staff, supervises correctional officers and reviews all inmate complaints among other duties. Requires basic police officer course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officer Standards Training (POST) from any state. The selected candidate must successfully complete an honesty interview and polygraph, psychological and medical evaluation, and a complete background investigation prior to and to retain employment. The candidate must enter into a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. Must have an honorable, good conduct, or honorable discharge from the military service, if applicable. Requires six (6) years' experience in Law Enforcement or related field. Requires three (3) years supervisory experience, demonstrated leadership capabilities and knowledge of management and supervisory practices. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 20)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees is recruiting for: **TWO (2) HEAD START TEACHERS (SUCCESSFUL APPLICANT WILL BE ASSIGNED EITHER HS TEACHER II or III DEPENDING ON QUALIFICATIONS) [HR-23-164] (Full-time - 9 months/Lapwai)**. **TEACHER II:** Requires minimum an AAS or AA in ECE. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9)**. **TEACHER III:** Requires minimum a BAS or bachelor's degree in ECE or a bachelor's degree in related field with a current CDA and one-year related experience. Responsible to lead and supervise classroom activities. Responsible for planning and implementing and evaluating educational activities in compliance with HS Performance Standards. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Demonstrate knowledge and ability to apply early childhood education philosophy dealing with the "whole Child" to include working with special needs children. Requires background check, physical exam, and TB test; must obtain CPR and First Aid Certification. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Prefer a valid driver's license but would require that the incumbent obtain a valid driver's license within six (6) months of appointment with the ability to be insured under the Tribe's policy. If you already have a driver's license, you must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 11)**

The Nez Perce Tribe Mamáy'asnim Hitéemenwees - Lapwai Center is recruiting for: **BUS DRIVER [HR-23-165] (Full-time - 9 months/Lapwai)**. To assist the program as directed in delivery of services to children and their families; transport children to and from school and field trips, work with Head Start families, conducts bus inspections, and maintains assigned bus as required. Maintains daily bus logs and up-to-date passenger list. Assists teaching staff on field trips and in the classroom, assists with program activities such as setting up for special events or meetings. Conducts visits to families in need of transportation services as necessary, develops routes and transportation schedules in consultation with supervisor. Requires High school diploma or GED. Requires a Commercial Driver's License (CDL). Requires 3 - 6 months experience. Requires CPR and First Aid Certification within 30 days of hire.



Requires criminal background/fingerprint check, DOT physical exam, and TB test prior to appointment. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 5)**

The Nez Perce Tribe Boys & Girls Club is recruiting for: **YOUTH DEVELOPMENT PROFESSIONAL(S) [HR-23-169] (Part-time (29 hrs. or less)/Kamiah).** To lead and support the station activities, and to supervise their specific program area to ensure the safety of all Club members. Provide programs and activities within a specific program area such as Arts & Crafts, Gym, Games Room, Education Center and Teen Center. Provide guidance and discipline while building relationships utilizing the Youth Development Strategy. This position is supervised by the unit director. Responsible for planning, implementing, and evaluating educational activities in compliance with Boys & Girls Club Performance Standards. Requires a high school diploma or GED. Prefer experience working with youth. Must pass a criminal background check. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 9/Step1)**

The Nez Perce Tribe Education Department Career Center is recruiting for: **INSTRUCTOR I [HR-23-198] (Part-time/Lapwai/Orofino and Kamiah).** The primary responsibility is a commitment to student success to attain high school equivalency using a General Education Development (GED) program. The instructor will teach using a variety of methods, synchronous and asynchronous, to students with varying levels of basic skills. The position is part-time using a flexible schedule not to exceed 29 hours per week. The duty station is Lapwai, Idaho or Kamiah, Idaho. A Bachelor's degree in education or related field is required; a secondary teaching certification and emphasis in special education is desirable. A minimum of two years' experience teaching developmental reading, writing and math courses is required. The Career Center interest is to hire up to two instructors to serve a student(s) in a designated tribal office location at Lapwai, Orofino and/or Kamiah. Please submit resume, unofficial college transcript, and your educator certification with your NPT application. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, preemployment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide an unofficial college transcript and educator certification; and a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 16)**

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (ENTRY LEVEL) [HR-23-206]** full-time regular. To protect and serve the people of the Nez Perce Tribe. Responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned area of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within a thirty (30) mile radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a high school diploma or equivalent college level education preferred. Requires proof of U.S. citizenship. Entry level officer must be at least twenty-one (21) years of age. The selected candidate must successfully complete an honesty interview and polygraph, physical test, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment. The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Must not have a dishonorable, bad conduct or discharge other than honorable from the military service. Requires a positive work history that reflects strong work ethic, good character and a willingness to learn and follow instruction. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. NPT Police Department application forms are available at the NPT Human Resources Department. Class/job description available at the NPT Human Resources Department. Requires a valid driver's license with the ability to be insured under the Tribe's policy.



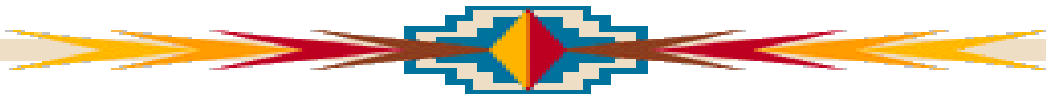
Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 21/\$31.71)

The Nez Perce Tribe Social Services Department is recruiting for: **ICW-RESOURCE CASEWORKER II [HR-24-107] (Full-time/Lapwai)**. To provide supervision of staff as assigned; ensure direct care and case management services to clients. This class is responsible for client case management and reporting. Works within a general outline of work to be performed, developing work methods and sequences under the direct supervision of the Director of Indian Child Welfare. Responsible for the protection of children enrolled or eligible for enrollment in a federally recognized Tribe within the boundaries of the Nez Perce Indian Reservation, family preservation and brokering resources to the children and their families. Responsible for considerable knowledge of the laws governing child protection including Nez Perce Tribal Code and the Indian Child Welfare Act. Requires a bachelor's degree in any human services fields, social work, sociology, psychology etc. or closely related field. Pass criminal background check. Requires two (2) years' experience in human service work or working with children and families. Experience working in a Tribal community preferred. Demonstrated leadership experience preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 17)

The Nez Perce Tribe Police Department is recruiting for: **CORRECTIONS OFFICER(S) (HR-24-108) (Full-time Lapwai)**. To provide direct supervision and oversight of inmates housed at the Nez Perce Tribal Department of Corrections Facility. Responsible for daily operations, including but not limited to; feeding inmates, ensuring medications are correctly administered, hourly checks are performed and ensuring peace and public order are maintained in a secured well-regulated correctional facility. Will assist in ensuring the facility will meet and/or exceed the applicable standards set forth including the adherence to all fire and safety codes. This is a sworn position under the supervision of the Corrections Sergeant Commander. Requires a high diploma or GED. Must be a minimum of eighteen (18) years of age at the time of appointment. Requires the completion of; Peace Officers Standards and Training (POST), or Federal Law Enforcement Center (FLETC), or Indian Police Academy (IPA) training and certification within one (1) calendar year of hire date. Must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and complete a complete background investigation prior to and to retain employment. Must enter a contract with the Nez Perce Tribe to work for four (4) consecutive years from the date of hire. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 12)

The Nez Perce Tribe Department of Mamáy'asnim Hitéemenwees (Children's Place of Learning) is recruiting for: **COOK [HR-24-130] (Full-time/Lapwai)**. To ensure quality service and planning of meals which meet the children's nutritional needs in a Head Start, Early Head Start, and CCDF setting and that complies with tribal, federal, state, CACFP, and local regulations. Requires high school diploma, GED or specialized vocational training, and three (3) months experience in volume food preparation and cooking; to include cycle menu planning, purchasing and inventory, record-keeping, food demonstration, and ability to communicate effectively and teach in the classroom and parent and staff training. Must have excellent demonstrated communication skills, both oral and written, be computer literate and possess the ability to relate to children. Incumbent shall obtain Food Handler's card within ninety (90) days of hire. Requires background check, physical exam, and TB test prior to appointment. Must obtain CPR and First Aid Certification within ninety (90) days from date of employment. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 5)



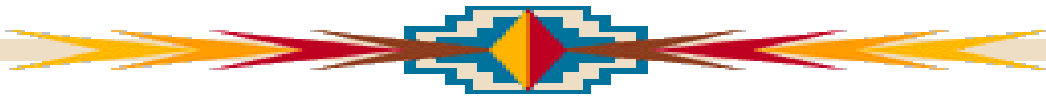


The Nez Perce Tribe Department of Technology Services is recruiting for: **CABLE TECHNICIAN III [HR-24-164] (Full-time/Lapwai)**. To provide support and installation of low voltage and outside plant cables and hardware. Work within a general outline of work to be performed developing work methods and sequences under direct supervision of the Cable Technician II-Lead. Duties may include providing project level supervision and management as well as performing technical labor applications of fieldwork. Requires two (2) years of college education (48 credits). Three (3) years of relevant experience is equivalent to one (1) year of college. Background check is required within first three (3) months of employment. Requires six (6) months experience in cable installation. Requires acquiring tower climbing certification within one (1) year of employment. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 13)**

**Re-Advertised:** The Nez Perce Tribe Department of Natural Resources/Environmental Restoration & Waste Management (ERWM) is recruiting for: **PROFESSIONAL III -HYDROGEOLOGIST SPECIALIST [HR-24-168] (Full-time/Lapwai)**. Responsible for reviewing, analyzing, and developing written comments on activities at the Hanford Site. Required knowledge, skills and experience with; the development of experimental study designs, advanced statistical analysis, monitoring and evaluation of large-scale management programs, report writing, develop and review proposals/grants, journal publications and professional presentations. Requires bachelor's degree in Geology, Geochemistry, Geophysics, Environmental Science, Nuclear Science, Soils or a closely related field. (master's preferred). Related field and/or course work requirements defined in job expectations Requires three (3) years related professional level experience (one (1) year experience with master's degree), two (2) years supervisory experience. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled. (Grade 20)**

**Extended:** The Nez Perce Tribe Gaming Commission is recruiting for: **GAMING COMMISSION DIRECTOR [HR-24-169] (Full-time/Lewiston)**. The class is responsible for regulation of the gaming activities on the Nez Perce reservation, staff supervision, strategic planning, fiscal management, and training. Works with the elected Gaming Commissioners to develop policy for gaming regulation and serves as regulatory point of contact for day-to-day interaction with gaming management. The class researches and formulates long-range goals in collaboration with the Gaming Commission; develops policy and strategic plans as required or directed. This position is supervised by the Law & Order Executive Officer. Requires a B.A or B.S. degree in business, accounting, law enforcement, finance, management or related field. Requires three (3) years of experience derived from working with tribal gaming or other business enterprises and two (2) years supervisory experience. Tribal Gaming License required. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **This position closes on 11/1/24. (Grade 20)**

The Nez Perce Tribe Dept. of Fisheries Resource Management Division is recruiting for: **TECHNICIAN IV – ELECTRICIAN [HR-24-177] (Full-time/Dworshak Fish Hatchery)**. Responsibilities include hatchery electrical maintenance and repair. Minimum qualifications: Licensed journeyman electrician with two (2) years of college education (48 credits) and/or journeyman rating or certification with six years (6) experience, experience with 3-phase high voltage electrical systems and instrumentation; additional experience with pumps, motors, chillers, meters, man-lifts, hoists, fork-lifts, trucks and construction equipment is beneficial. Three (3) years of relevant experience is equivalent to one (1) year of college. Requires two (2) years of related experience to project needs and a minimum of one (1) year of supervisory experience (will accept Certification or Journeyman rating in lieu of supervision experience). Knowledge and experience with fish hatchery operations and techniques is desired. Must have excellent communication skills, both oral and written, computer record keeping, and written reports are useful. Must be highly motivated and the ability to work cooperatively with others or independently. Class/job description available at the NPT Human Resources Department.



The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current motor vehicle report from the state(s) where you have been licensed to drive within the last three (3) years. **Open until filled.** (Grade 15)

The Department of Natural Resources Water Resources Division is recruiting for: **PROFESSIONAL I - WATER RESOURCES SPECIALIST [HR-24-178] (Full-time/Lapwai)**. The successful applicant will join a professional and experienced team working to restore and enhance streams and wetlands, while monitoring water quality for the Tribe. Primary duties include variety of tasks associated with assessing and improving water quality on the Nez Perce Reservation, including stream restoration projects; riparian assessment and water quality monitoring; data collection and management; contract creation and supervision of subcontractors; report writing; professional presentations; and grant writing. Should also be familiar with operating power equipment and using GPS devices. Requires self-motivation; problem-solving skills; the use of mathematics involving algebra and descriptive statistics; and computer skills including Microsoft Word, Excel, and ArcGIS or ArcPro. Must be in good physical condition and be able to lift up to 50 pounds on a recurring basis, hike over various terrain, and wade in wetlands and streams. Requires B.S. degree in biology, ecology, botany, hydrology, environmental science, or a related biological or physical science field (M.S. degree preferred). Experience does not substitute for degree. Please include college degree/transcripts, and three (3) letters of references. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires Driver's License and ability to be insured under the Nez Perce Tribe Policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 17) (wage range \$25.98/hr and up DOE).

The Nez Perce Tribe Students for Success Program is recruiting for: **PROJECT COORDINATOR [HR-24-181] (Full-time/Lapwai)**. Position is grant funded for three (3) years. Position may continue beyond three (3) years contingent upon funding. Will report directly to the Students for Success Director. Responsibility to deliver reservation-wide outreach. Requires excellent organizational and multi-tasking skills to oversee and implement grant initiatives. Responsible for supervision of project staff, project activity planning, monitoring and evaluation. Must have excellent writing and oral communication skills, highly motivated and have the ability to work independently and cooperatively with others. Requires two (2) years of college education (48 credits), three (3) years of relevant job experience may be substituted for each year of required college education. Requires (3) years of prevention and program/grants administration experience, and one (1) year supervisory experience. Experience working with Native American students and families is preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 14)

**Extended:** The Nez Perce Tribe Dept. of Finance is recruiting for: **SELF-FUNDED INSURANCE ADMINISTRATOR [HR-24-182] (Full-time/Lapwai)**. This position is stationed at Nimiipuu Health and is under the direct supervision of the Finance Manager of the Nez Perce Tribe. Responsible for coordinating with the third-party administrator (TPA) to manage the Nez Perce Tribe's self-funded health insurance plan. Ensures efficient plan administration, financial oversight, compliance with regulations, and effective communication with stakeholders. Required to work closely with an advisory board consisting of representative from each of the entities within the Nez Perce Tribe. Will be required to maintain compliance with all Nimiipuu Health Employee Health policies, certifications, and requirements. Requires bachelor's degree in finance, Accounting, Business Administration, Business Finance, or a related field. Please include college transcripts and resume with your application. Minimum of five (5) years of experience in benefits administration, with at least two (2) years in a role involving self-funded health plans. Must have a positive work history. Requires the ability to pass an extensive background check as a requirement to maintain employment. Class/job description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 17)



The Nez Perce Tribe Nimiipuu Energy is recruiting for: **MANAGER IV [HR-24-183] (Full-time/Lapwai)**. Responsible for the day-to-day management, administering programs, projects, P&L, and business operations within Nimiipuu Energy. Provides departmental, Tribal, and interagency coordination, develops departmental policy, present departmental recommendations to appropriate subcommittees, NPTEC, and Nez Perce Tribe Holding Company. Coordinates and communicates with other Program/Department Managers at the administrative level to implement Tribal and program policy and operations. Responsible for the development, implementation, and oversight of departmental contracts and/or projects. Provides representation, coordination, and communication with other agencies, members of legislative bodies, and the public regarding the department direction, goals, and objectives; responsible for completion and presentation of departmental information and reports as required: provide departmental supervision and oversight to ensure project development, budgets, annual reviews, reports, and personnel administration are implemented as designed. Under the direct supervision of the Nez Perce Holding Company Chairperson. Requires a bachelor's degree in engineering, environmental science, natural resources, or related field (master's degree preferred). Please include college transcripts and resume with your application. Requires ten (10) years professional level experience (seven (7) years' experience with master's degree), three (3) years of supervisory experience, knowledge, and experience with natural resource research, management, or policy is required. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 28)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **ELECTRICAL ENGINEER [HR-24-184] (Full-time/Lapwai)**. Responsible for utilizing knowledge in the power industry to provide technical recommendations to Nimiipuu Energy initiatives. Individual will possess professional, innovative, and detail-oriented focus on power systems to solar photovoltaic energy. Responsible to provide expertise on protection, controls, policy and procedures, and critical electrical infrastructure. Includes oversight of system designing, testing, and implementing effective engineering system. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires a bachelor's degree in engineering, electrical engineering (master's degree preferred). Please include college transcripts and resume with your application. Engineer (PE) status preferred. OSHA10/30 required. NABCEP PV Installation Professional or PV Design Specialist preferred. Requires a minimum of five (5) years of professional experience; solar system design experience preferred. Minimum of two (2) years of supervisor experience. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 27)

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **GRANTS & PROJECT MANAGER [HR-24-185] (Full-time/Lapwai)**. To provide a systemic multi-disciplinary approach to manage projects with a high level of customer service in an executive level office. Responsible for managing a wide variety of program components for the purpose of ensuring function and accuracy. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires a bachelor's degree in business, natural resources, environmental science, or related field. Please include college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year college. Requires six (6) years of related experience to project needs and one (1) year of supervisory experience. Computer proficiency in word processing and spreadsheets is required. One (1) year grant writing experience preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled.** (Grade 20)



The Nez Perce Tribe Nimiipuu Energy is recruiting for: **PHOTOVOLTAIC (PV) ELECTRICIAN [HR-24-186] (Full-time/Lapwai)**. To carry out assigned duties relating to leadership for electrical team, ensure electrical and safety systems are properly connected, and ensure projects towards clean and renewable energy resources are in interest of the Nez Perce Tribe. Under the direct supervision of the Nez Perce Tribe Nimiipuu Energy Manager. Requires bachelor's degree (master's preferred) in related field. Related field. Please include college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year college. Requires five (5) years of residential/commercial electrical experience. Requires one (1) year supervisory experience. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled. (Grade 19)**

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **PROCUREMENT/BOOKKEEPER [HR-24-187] (Full-time/Lapwai)**. To provide professional-level bookkeeping on accounts payable and receivable, filing, accounting, and reporting. Works within general supervision and outlines of work to be performed and will provide fast paced customer service. Under the direct supervision of the Nimiipuu Energy Manager. Requires a bachelor's degree in accounting or finance/business administration, or likely field. Please provide college transcripts and resume with your application. Three (3) years of relevant experience is equivalent to one (1) year of college education. Accounting experience in related field preferred; demonstrated leadership experience preferred. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled. (Grade 16)**

The Nez Perce Tribe Nimiipuu Energy is recruiting for: **LEAD INSTALLER TECHNICIAN [HR-24-188] (Full-time/Lapwai)**. To provide team leadership in the installation of electric equipment of solar projects, ensuring proper installation and compliance with appropriate safety requirements and regulations. Responsible for managing a wide variety of program components for the purpose of ensuring function and accuracy. Under the direct supervision of the Nimiipuu Energy Manager. Requires high school diploma or G.E.D certification. Please provide high school diploma/GED and resume with your application. One (1) year of experience working on a roof preferred. One (1) year of experience working in construction setting preferred. Six (6) months leadership experience preferred. Electrical and/or photovoltaic (PV) experience preferred. Will train the right incumbent. Class description available at the NPT Human Resources Department. The Nez Perce Tribe is a drug free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three years. **Open until filled. (Grade 16)**

The Nez Perce Tribe Water Resources Division is recruiting for: **PROFESSIONAL II - WATER QUALITY PROGRAM COORDINATOR [HR-24-190] (Full-time/Lapwai)**. To manage projects related to water quality monitoring and riparian assessment, data collection, analysis, and management, and regulatory compliance under the Clean Water Act (CWA). This role includes supervising field staff, managing budgets, writing grants, and helping to ensure adherence to tribal, state, and federal water quality standards. Other tasks include contract creation, supervision of subcontractors, technical report writing, budget management, and professional presentations. Requires a Bachelor's degree in biology, hydrology, environmental science, or a related biological or physical science field (M.S. preferred). Requires three (3) years related professional experience or one (1) year professional experience with a Master's degree (experience must be at the professional level). Minimum one (1) year supervisory experience required. A successful candidate will have knowledge of and experience in water quality monitoring, experimental study design, statistical analysis techniques, and the leadership skills needed to guide program initiatives. Excellent written and oral communication skills are essential. Please include cover letter/resume elaborating on qualifications and interest, plus three letters of reference. Class/job description available at the NPT Human Resources Department.



The Nez Perce Tribe is a drug-free work environment, pre-employment drug testing required. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 19)

The Nez Perce Tribe Police Department is recruiting for: **POLICE OFFICER (LATERAL) [HR-24-198] (Full-time)**. To protect and serve the people of the Nez Perce Tribe. The class is responsible for enforcement of tribal, city, state, and federal laws, ordinances, codes, and regulations for assigned areas of responsibility. Works within a general outline of work to be performed; develops work methods and sequences under general supervision. Must reside within thirty (30) miles' radius of assigned workplace and response from residence to the Nez Perce Indian Reservation within thirty (30) minutes of notification when on-call or recalled to duty for emergencies and manning shortfalls. Requires a High School Diploma/GED or equivalent and college level education preferred. Requires proof of U.S. citizenship. The lateral entry officer must be at least twenty-one (21) years of age. Requires basic police officer training course graduation certificate from the Federal Law Enforcement Center (FLETC) or Indian Police Academy (IPA) or Peace Officers Standards and Training (POST) Academy from any state. The selected candidate must successfully complete an honesty interview and polygraph, drug urinalysis, psychological and medical evaluation, and a complete background investigation prior to hire and to retain employment. The candidate must enter into a contract with the Tribe to work for four (4) consecutive years from date of hire. Successful applicants will be placed on a one (1) year probationary period to be completed before permanent assignment. Requires a positive work history that reflects a strong work ethic, good character and a willingness to learn and follow instructions. Class description available at the NPT Human Resources Department. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Must provide a current driver's license record (DLR) and any DLR from other state(s) where you have been licensed to drive in the last three (3) years. **Open until filled.** (Grade 21/\$31.71 (DOQ))

For current grade and pay scale go to [www.nezperce.org](http://www.nezperce.org) to review.


**To apply:** Recruitments for *Entry Level* Positions (Grade 15 and below) will require a completed Tribal application only. Recruitments for *Professional* Positions (Grade 16 and above) will require a completed Tribal application and resume. **Please submit one application per position:**

Nez Perce Tribe Human Resources Office  
ATTN: **Job Name & No.**  
P.O. Box 365  
Lapwai, Idaho, 83540  
Phone (208) 843-7332 Fax (208) 843-7414

**LATE OR INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED.** Tribal Preference applies.  
[www.nezperce.org](http://www.nezperce.org).

### [OTHER EMPLOYMENT OPPORTUNITIES](#)

- **Native American Youth and Family Center (NAYA) is recruiting for: Human Resources Partner and Recruiter.** This role is responsible for providing the full spectrum of HR services including recruiting, onboarding, retention, compensation, benefits, employee relations, and HR information technology. The purpose of the role is to provide a skilled and effective workforce, and a safe and inclusive working environment. For more information and how to apply to go [www.nayapdx.org](http://www.nayapdx.org). **Open until filled.**

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- **The Department of Social and Health Services, Economic Services Administration, Division of Child Support is recruiting to fill one (1) Legal Assistant 2 position.** This position is at DCS Headquarters in Olympia, WA. This is a hybrid position that will involve in-office work and working from home. For more information and how to apply go to <https://www.governmentjobs.com/careers/washington/jobs/4678648/dshs-esa-legal-assistant-2>. **Closing date 10/27/24.**
  - **NPTHA (Nez Perce Tribal Housing Authority) is recruiting for: Kamiah Housing Specialist (Part-time).** For our Kamiah satellite office. Provide tenant management and housing program guidance to clients in the Kamiah/Orofino area. Two-year college degree in related field w/four years administrative or case management experience, excellent skills in: customer service, communications, computer applications, math calculations, writing/presentations, organizing, basic home maintenance, office machines & technology, valid driver's license and bondable. **Open until filled.** Tribal and Indian Preference will apply. Submit NPTHA employment application to: Nez Perce Tribal Housing Authority, P.O. Box 188, Lapwai, ID 83540. For more information or job description email [nptha@nezperce.org](mailto:nptha@nezperce.org) or call (208) 843-2229.
  - **Idaho Department of Labor, Orofino, ID is recruiting for: Human Services Supervisor (#JC267301965), Biological Aide (#2278703), Assistance Medication Clerk (#2282142), Assistant/Deputy Fire Warden (#2278273), LPN/RN Kamiah Clinic (#2276878), Project Manager 1-SHN (#JC266102022), Teller/Kamiah (#JC267274377), Library Assistant (#2235418), Dietary Aide Senior-SHN (#JC267237026).** For more information and how to apply go to <https://idahoworks.gov>. **Closing dates vary with positions.**
  - **Lapwai School District is recruiting for: High School Assistant Boys Basketball Coach, High School Assistant Baseball Coach, and substitutes in all areas.** Applications can be found on the website [www.lapwai.org](http://www.lapwai.org), or contact Connie Desjarlais at the District Office: (208) 843-2622 at ext. 3. **Positions are open until filled.**
  - **Nez Perce County is recruiting for: Appraiser, Deputy Prosecuting Attorneys, Deputy Court Clerk, Extra Help P/T Juvenile Detention Support Technician. The advertisements will remain open until filled.** For more information and how to apply go to [www.co.nezperce.id.us/Departments/Personnel](http://www.co.nezperce.id.us/Departments/Personnel). EOE and accords preference to qualifying veterans.
  - **AVISTA is recruiting for: Risk & Energy Analyst, Claims Coordinator, Plant Operations & Maintenance Manager, SCADA System Engineer, Electric System Planning Engineer, Contract Inspector, Student Engineer, Journeyman Protection Control Meter Technician, Journeyman Lineman, Drafter, Sr. Civil Engineer/Deputy Chief Dam Safety Engineer, Hydro Power Engineer.** For more information and how to apply go to [www.myavista.com/about-us/working-at-avista](http://www.myavista.com/about-us/working-at-avista).



## CALL FOR ARTISTS



Redesign current TERO/TYAP logo:

Are you an artist with a passion for design? We're looking for creative minds to help us redesign the current TERO/TYAP logo. The new logo must include the title Nez Perce TERO/TYAP (TERO Youth Apprenticeship) and should reflect the theme of construction trades. Feel free to explore new colors, incorporate images, and bring a fresh perspective to our brand. This contest is open to all tribal and non-tribal artists who are not currently represented. A winner will be selected, and the prize is \$CASH\$. The winning design will be used for branding on work shirts, vests, cups, and more. NPT TERO/TYAP will take ownership of the logo.

**Opens: August 16, 2024**

**Ends: October 31, 2024**

Please submit your designs to the NPT TERO/TYAP Office at 102 Agency Road located inside the Pi-Nee Waus building. For more information, contact [latisl@nezperce.org](mailto:latisl@nezperce.org) or call (208) 621-4856. Drop off your design and form at the TERO office. Hours of operation are 8:00 am. – 4:30 pm. Monday through Friday.