



Nez Perce Tribal Enterprises
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JOB OPENINGS ~ July 29, 2024

ALL ARE ENCOURAGED TO APPLY ONLINE AT
<https://crcasino.com/join-our-team/>

In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

Mission Statement

Creating exceptional experiences with Nimiipuu hospitality.

Vision Statement

Be the economic innovator that sustains growth and stability for our communities.

IN-HOUSE POSITIONS:

NONE AT THIS TIME

OPEN TO PUBLIC POSITIONS:



CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)

Qeqiit Restaurant & Yáw Win Ma Café

F & B SERVER ~ (CRC-24-026/Non-gaming/Part-Time)

Closes: Open until filled

Must be able to obtain a valid health card and attend Training for Intervention Procedures (TIPS for serving alcohol) to obtain a card within three (3) months of hire date. Training and/or three (3) months' work experience in customer service required. Prior restaurant, cash handling, waiter/waitress experience preferred. Must be 19 years of age. Must have excellent communication skills, both oral and written. Tippable pay ranges from **\$12.75 - \$14.78**

Casino Floor

DROP CREW WORKER ~ (CRC-24-018/Gaming/Part-Time)

Closes: Open until filled

The purpose of the job is extracting money from gaming machines and audit revenues. The job is responsible for equipment, revenues, and shift assignments. The class works according to some procedures but decides how and when to do things under general supervision. Requires high school diploma or equivalent, or specialized vocational training. One (1) month demonstrated work experience preferred. Must be able to obtain a Nez Perce Tribal Gaming Key License. Pay ranges from **\$15.65-17.62**.

JANITOR ~ (CRC-24-047/Non-gaming/Part-Time)

Closes: Open until filled

To be responsible for cleaning and orderly upkeep of the Clearwater River Casino & Lodge, including the administrative offices at each site. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred Requires a valid driver's license with insurable record. Pay starts at **\$15.22**.

MACHINE TECH ~ (CRC-24-048/Gaming/Full-Time)

Closes: Open until filled

This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written. Must have a positive work history. Pay starts at **\$15.19**

MAINTENANCE TECHNICIAN I ~ (CRC-24-019/Non-Gaming/Full-Time)**Closes: Open until filled**

The purpose of the class is to aid in all aspects of building and grounds maintenance for the Nez Perce Tribal Enterprises. Works within a general outline of work to be performed, develops work methods and sequences under general supervision. Requires high school diploma or equivalent, and formal training, special courses, or self-education equivalent to satisfactory completion of one year of college education, or specialize training in carpentry, plumbing, electrical, HVAC, or closely related field. Requires valid driver's license with insurable record; CDL preferred. Requires six (6) months related experience. Requires operating basic equipment used for moving heavy items such as hand trucks and pallet jacks. Pay ranges from **\$15.17-22.27**.

SURVEILLANCE OFFICER ~ (CRC-24-045/Gaming/Full-Time)**Closes: Open until filled**

This position requires a high school diploma, GED, or specialized vocational training, including knowledge and ability to gain knowledge of the Nez Perce Tribe Gaming Commission Audit Manual and Internal Control Operating Procedures, and basic knowledge of criminal law. Must be able to obtain Nez Perce Tribal Gaming License. One (1) year experience in security or law enforcement preferred with superior work ethics and report writing skills. Must have excellent communication skills, both oral and written, and ability to handle conflict and problem resolution in a professional manner. Other pre-requisites apply as outlined in class description. Pay starts at **\$15.20**.

Executive Office**AGRICULTURAL PLANNER ~ (CRC-24-044/Non-Gaming/Full-Time)****Closes: 8/2/24**

The purpose of the position is to provide for an entry-level opportunity in the Business Operations department that will assist in planning, coordinating, and implementing business and economic development projects for the NPTE. This class is responsible for working with the Business Operations team in areas of funding, regulation compliance, reporting, and conducting work towards achieving economic diversification for the Nez Perce Tribe. Also, this class plans, organizes, and implements activities to develop new enterprises, especially those within the agriculture industry. Focused development on agricultural ventures – this includes cultivation of crops and livestock, value-added processing opportunities, and other ventures that strengthen food security and sovereignty. In addition, special interest crops such as industrial hemp, viticulture, and other high value crops are of interest for development of profitable agribusiness. This class will have a strong planning background with an emphasis on business infrastructure planning and implementation. Requires a bachelor's degree in business field with the ability to understand business and economic concepts, practices and procedures. Requires valid driver's license with insurable record. A working knowledge of the federal-tribal relationship is highly desirable.

Hotel**HOUSEKEEPER ~ (CRC-24-050/Non-gaming/Part-Time)****Closes: Open until filled**

The purpose of the position is to clean hotel guest rooms, and all office and inside public of hotel and RV Park, according to set standards, providing the highest quality service to guests and staff. Position requires manual labor, standing, or walking much of the time, lifting up to 50 pounds on occasion. High School Diploma preferred. Housekeeping experience preferred. Requires a minimum of six (6) months' experience in customer focused environment.

NIGHT AUDITOR ~ (CRC-24-029/Gaming/Full-Time)**Closes: Open until filled**

The purpose of the position is to audit and balance daily lodge bookkeeping transactions. Monitors room availability, makes reservations, blocks rooms, and handles specialist requests. Maintains thorough knowledge of all room locations, room rates, amenities, and selling strategies. High School Diploma or equivalent required. Requires valid driver's license with insurable record. One (1) year hotel front desk experience preferred. One (1) year related experience required. Six (6) months of experience in a customer service focused environment required. Proficient in MS Office Word and Excell required. Wage starts at **\$15.65**.

**ITSE' YE YE CASINO (KAMIAH, ID)****MACHINE TECH ~ (IYY-24-055/Gaming/Part-Time)****Closes: 8/2/24**

This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written. Pay starts at **\$15.19**.



RED WOLF GOLF CLUB (CLARKSTON, WA)

DRIVING RANGE ATTENDANT ~ (RWGC-24-054/Non-gaming/Part-Time)

Closes: 8/2/24

This position will ensure that customers' and clients' needs are met quickly and efficiently while working to improve the golfing experience. Knowledge of maintenance, care, cleaning of golf equipment, understanding of schedules and activities at Golf Course. Active High School students are encouraged to apply. Requires valid driver's license. High School students are encouraged to apply! Washington minimum wage starts at **\$16.28**.

ZIMS HOT SPRINGS (NEW MEADOWS, ID)

NONE AT THIS TIME



NEZ PERCE EXPRESS (LEWISTON, ID)

STORE CLERK ~ (NPX-24-053/Non-Gaming/Part-Time)

Closes: Open until filled

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. Pay starts at **\$15.22**.

QE'MES EXPRESS (WINCHESTER, ID)

STORE CLERK ~ (QEX-24-052/Non-Gaming/Part-Time)

Closes: Open until filled

The purpose of this class is to provide customer service in a professional manner. Customer service is the most important aspect of this job in addition to keeping the store faced, clean, organized, and presentable to the public. 3 months' cash register and stocking experience in a customer service orientated establishment preferred. Must be able to obtain Underground Storage Tank Class C Certification. Pay starts at **\$15.22**.

EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + 16 Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Must have a positive work history. Please add another sheet if one is not enough.
- Pre-employment drug screening.
- Social Security Card will be requested upon hire.
- Complete class description available upon request.

Non-Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.

Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Nez Perce Tribal Gaming License is required and is subject to the application procedures established by the Gaming Commission.
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of reference required.
- A High School Diploma or G.E.D. is required.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED