



Nez Perce Tribal Enterprises
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JOB OPENINGS ~ April 22, 2024

In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

ALL ARE ENCOURAGED TO APPLY ONLINE AT
<https://crcasino.com/join-our-team/>

Mission Statement

Creating exceptional experiences in Nimiipuu hospitality.

Vision Statement

Be the economic innovator that sustains growth and stability for our communities.

IN-HOUSE POSITIONS:

NONE AT THIS TIME

OPEN TO PUBLIC POSITIONS:

CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)



MAINTENANCE TECHNICIAN I ~ (CRC-24-019/Non-Gaming/Full-Time)

Closes: Open until filled

The purpose of the class is to provide assistance in all aspects of building and grounds maintenance for the Nez Perce Tribal Enterprises. Works within a general outline of work to be performed, develops work methods and sequences under general supervision. Requires high school diploma or equivalent, and formal training, special courses or self-education equivalent to satisfactory completion of one year of college education, or specialize training in carpentry, plumbing, electrical, HVAC, or closely related field. Requires valid driver's license with insurable record; CDL preferred. Requires six (6) months related experience. Requires operating basic equipment used for moving heavy items such as hand trucks and pallet jacks. Pay ranges from **\$15.17-22.27**.

Hotel

NIGHT AUDITOR ~ (CRC-24-029/Gaming/Full-Time)

Closes: Open until filled

The purpose of the position is to audit and balance daily lodge bookkeeping transactions. Monitors room availability, makes reservations, blocks rooms, and handles specialist requests. Maintains thorough knowledge of all room locations, room rates, amenities, and selling strategies. High School Diploma or equivalent required. Requires valid driver's license with insurable record. One (1) year hotel front desk experience preferred. One (1) year related experience required. Six (6) months of experience in a customer service focused environment required. Proficient in MS Office Word and Excell required. Wage starts at **\$15.65**

Qeqiit Restaurant & Yáw Win Ma Café

F & B SERVER ~ (CRC-24-026/Non-gaming/Part-Time)

Closes: Open until filled

Must be able to obtain a valid health card and attend Training for Intervention Procedures (TIPS for serving alcohol) to obtain a card within three (3) months of hire date. Training and/or three (3) months' work experience in customer service required. Prior restaurant, cash handling, waiter/waitress experience preferred. Must be 19 years of age. Must have excellent communication skills, both oral and written. Tippable pay ranges from **\$12.75 - \$14.78**

LINE COOK II ~ (CRC-24-022/Non-Gaming/Part-Time) Re-advertised **Closes: Open until filled**

The purpose of the class is the responsibility for attractively preparing, cooking, and presenting all food items. Following recipes and menu specification. Always placing customers and safe food handling first. May work in any food outlet depending on business needs. Must be able to obtain a valid health card or serve safe equivalent. Have a good working knowledge of professional kitchen, equipment, and food products with 6 months Line Cook and/or Deli experience including breakfast, lunch, and dinner and/or equivalent combination of education and experience in food service. Pay ranges from **\$15.22-16.64**.

Casino Floor

CASHIER II/IV ~ (CRC-24-005/Gaming/Part-Time) **Closes: Open until filled**

The purpose of the class is to conduct cash transactions with cash handlers for the gaming enterprise. The class is responsible and accountable for the accurate control of all currency transactions between the gaming enterprise and general patrons. Other responsibilities are being accountable for vault operations and bank deposits. Requires high school diploma or GED. Requires two (2) years' high volume cash handling experience. Three (3) months customer service experience, excellent oral and written communication skills, 10-key adding machine experience. Must be able to pass background check to obtain a Gaming License. Dual status pays: Tippable pay starts at **\$13.53**, Secondary pay starts at **\$15.65**.

DROP CREW WORKER ~ (CRC-24-018/Gaming/Part-Time) **Closes: Open until filled**

The purpose of the job is extracting money from gaming machines and audit revenues. The job is responsible for equipment, revenues, and shift assignments. The class works according to some procedures but decides how and when to do things under general supervision. Requires high school diploma or equivalent, or specialized vocational training. One (1) month demonstrated work experience preferred. Must be able to obtain a Nez Perce Tribal Gaming Key License. Pay ranges from **\$15.65-17.62**.

JANITOR ~ (CRC-24-028/Non-gaming/Part-Time) **Closes: Open until filled**

To be responsible for cleaning and orderly upkeep of the Clearwater River Casino & Lodge, including the administrative offices at each site. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred. Requires a valid driver's license with insurable record. Pay starts at **\$15.22**.

MACHINE TECH ~ (CRC-24-033/Gaming/Full-Time) **Closes: 4/26/2024**

This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written. Must have a positive work history. Pay starts at **\$15.19**

Executive Office

BUSINESS OPERATIONS PLANNER ~ (CRC-24-014/Non-Gaming/Full-Time) **Closes: Open until filled**
Re-advertised

The purpose of the position is to provide an entry-level opportunity in the Business Operations department that will assist in planning, coordination, and implementing business and economic development projects for the NPTE. Business Ops Planner is responsible for working as part of the Business Operations team to include areas of funding, regulation compliance, reporting and conducting work and activities for the area of responsibility, working to achieve economic diversification for the Nez Perce Tribe. This class plans, organizes and implements activities within major organizational policies and reports progress of major activities through reports and conferences. Requires a Bachelor's degree in Business field with ability to understand business and economic concepts, practices and procedures. A working knowledge of the federal-tribal relationship is highly desirable. Requires a valid driver's license with insurable record.



ITSE' YE YE CASINO (KAMIAH, ID)

SECURITY OFFICER ~ (IYY-24-023/Gaming/Full-Time) **Closes: Open until filled**

The purpose of the class is to protect and secure the assets of the Nez Perce Tribal Gaming Enterprises. This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. Must be able to obtain a Nez Perce Tribal Gaming License. One (1) year of experience in security or

law enforcement preferred. Requires a valid driver's license, including motor vehicle report (MVR). Pay ranges from **\$15.20-18.69**.



RED WOLF GOLF CLUB (CLARKSTON, WA)

GROUNDKEEPER ~ (RWGC-24-034/Non-Gaming/PT-Seasonal)

Closes: 4/26/2024

This position will perform assigned duties to maintain the golf course grounds and will ensure that grounds are maintained in an aesthetic manner to provide for a good customer and clientele experience. Must have a valid driver's license and insurable record. Substantial experience of maintenance of golf grounds and equipment. Operational knowledge of using turf maintenance tools, tractors, golf carts, and various hand & power equipment. Washington minimum wage starts at **\$16.28**.

ZIMS HOT SPRINGS (NEW MEADOWS, ID)

NONE AT THIS TIME



NEZ PERCE EXPRESS (LEWISTON, ID)

NONE AT THIS TIME

QE'MES EXPRESS (WINCHESTER, ID)

NONE AT THIS TIME

EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + 16 Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Must have a positive work history. Please add another sheet if one is not enough.
- Pre-employment drug screening.
- Social Security Card will be requested upon hire.
- Complete class description available upon request.

Non-Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.

Gaming positions

- Complete Application, please leave no blanks. If need to leave a blank, please put N/A (not applicable).
- Nez Perce Tribal Gaming License is required and is subject to the application procedures established by the Gaming Commission.
- Copy of valid driver's license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of reference required.
- A High School Diploma or G.E.D. is required.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED