



Nez Perce Tribal Housing Authority
P.O. Box 188
Lapwai, Idaho 83540
PH: 208-843-2229 F: 208-843-2973
nptha@nezperce.org

JOB OPENINGS
September 11, 2023

Nez Perce Tribal Housing Authority is accepting applications for:

Full-Time Maintenance / Construction Worker

for the NPTHA rental units in the Kamiah/Orofino area. Minimum four years experience in residential repair/construction, high school diploma or GED, valid driver's license and be insurable. Skilled in home repairs, construction knowledge in carpentry, plumbing, electrical, roofing, sheet rocking and painting. Legible writing, ability to document all work performed on appropriate forms, communication skills and great customer service. Excellent benefits, Tribal & Indian Preference will apply. The NPTHA reserves the right to transform this position into a training position if sufficient Native American Preference applications are not received. Please submit a completed NPTHA employment application to nptha@nezperce.org or mail to the address provided below.

(Reposted: 9/21/2023).

Maintenance / Construction Worker

for our rental units in the Lapwai area. Minimum four years experience in residential maintenance/construction, high school diploma or GED, valid driver's license and be insurable. Skilled in home repairs, construction knowledge in carpentry, plumbing, electrical, roofing, sheet rocking and painting. Legible writing, ability to document all work performed on appropriate forms, communication skills and great customer service. Excellent benefits, Tribal & Indian Preference will apply. The NPTHA reserves the right to transform this position into a training position if sufficient Indian Preference applications are not received. Please submit a completed NPTHA employment application to nptha@nezperce.org or mail to the address provided below.

(Closing Date: 09/21/2023).

Full-Time Finance & Operations Manager

to learn the aspects of federal and tribal regulations required to administer and manage the accounting and general operations for Indian Housing. College degree in accounting with at least 3 years of excellent office work history including excellent verbal and written communication skills, office management, knowledgeable in human resource & payroll management, proficiency in Word, Excel and other computer software applications. Direct experience in supervising, full charge bookkeeping, managing accounting software, public/ Native American housing accounting, banking, financing, audit preparation is desirable. Benefits included, salary - DOQ, Native American preference will apply, Please submit a resume and 3 work-related references to lauriec@nezperce.org or mail to the Executive Director, with the address provided below. Open until filled.

(Reposted: 9/21/2023).

Nez Perce Tribal Housing Authority, PO Box 188, Lapwai, ID 83540

For more information please call (208) 843-2229.