Nez Perce Tribal Housing Authority is accepting applications for:

**Full-Time Maintenance / Construction Worker**

for the NPTHA rental units in the Kamiah/Orofino area. Minimum four years experience in residential repair/construction, high school diploma or GED, valid driver’s license and be insurable. Skilled in home repairs, construction knowledge in carpentry, plumbing, electrical, roofing, sheet rocking and painting. Legible writing, ability to document all work performed on appropriate forms, communication skills and great customer service. Excellent benefits, Tribal & Indian Preference will apply. The NPTHA reserves the right to transform this position into a training position if sufficient Native American Preference applications are not received. Submit NPTHA employment application to:

Nez Perce Tribal Housing Authority, P.O. Box 188, Lapwai, ID 83540 or email to nptha@nezperce.org

(Reposted 8/14/2023)

**Full-Time Finance & Operations Manager**

To learn the aspects of federal and tribal regulations required to administer and manage the accounting and general operations for Indian Housing. College degree in accounting with at least 3 years of excellent office work history including excellent verbal and written communication skills, office management, knowledgeable in human resource & payroll management, proficiency in Word, Excel and other computer software applications. Direct experience in supervising, full charge bookkeeping, managing accounting software, public/Native American housing accounting, banking, financing, audit preparation is desirable. Benefits included, salary - DOQ, Native American preference will apply, OPEN UNTIL FILLED. Send resume and 3 work related references to:

Executive Director, Nez Perce Tribal Housing Authority, P. O. Box 188, Lapwai, ID 83540 or email to lauriec@nezperce.org

(Re-posted 8/14/2023)

For more information please call (208) 843-2229.