



**Nez Perce Tribal Enterprises**  
**17500 Nez Perce Rd**  
**P. O. Box 327**  
**Lewiston, ID 83501**  
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JOB OPENINGS  
March 27, 2023

*In accordance with NPTEC Administrative Actions January 24, 2017, all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.*

**ALL ARE ENCOURAGED TO APPLY ONLINE**

**New minimum starting wage \$15.00/hr**

**(excluding specific tippable positions)**

### **IN-HOUSE POSITIONS:**

#### **CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)**

**JANITOR ~ (CRC-23-013/Non-gaming/Part-Time):** To be responsible for cleaning and orderly upkeep of the Clearwater River Casino & Lodge, including the administrative offices at each site. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred. Pay starts at **\$15.22** **Closes: 3/31/23**

### **OPEN POSITIONS:**

#### **CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID)**

**BARTENDER ~ (CRC-22-062/Non-gaming/Part-time):** **RE-ADVERTISEMENT** Requires high school diploma or equivalent. Must be able to obtain a valid health card and attend TIPS Training or Alcohol Servers Training within three (3) months of hire date. Requires three (3) months full service bartender experience. Restaurant experience preferred. Must be 19 years of age. Must have excellent communication skills, both oral and written, and ability to handle conflict and problem resolution in a professional manner. Ability to work independently and display creativity. Ability to maintain a high level of confidentiality and professionalism. Must have a positive work history. Pay ranges from: **\$12.75 - \$14.78** **Closes: 3/31/23**

**Cashier IV/II ~ (CRC-23-010/Gaming/Part-Time):** The purpose of the class is to conducted cash transactions with cash handlers for the gaming enterprise. Position is responsible and accountable for vault operations, bank deposits, and accurate control of all currency transactions with the gaming enterprise. Requires high school diploma or GED. Must be able to obtain a Nez Perce Tribal Gaming License. Requires two (2) years high volume cash handling experience. Three (3) months customer service experience required; excellent oral and written communication skills, 10-key adding machine preferred, must be able to handle fast paced environment. Gaming experience and six (6) months supervisory experiences preferred. Pay ranges from **\$12.76-19.82**

**Closes: 3/31/23**

**GUEST SERVICE REPRESENTATIVE** ~ (CRC-23-009/Gaming/Part-time): The purpose of the position is to provide prompt, courteous, efficient service to hotel guests. Requires high school diploma or equivalent. Requires a valid driver's license; Must be able to obtain a Nez Perce Tribal Gaming License; Must be able to obtain CPR/First Aide, Food Handlers, Title 31/SARC, and TIPS training. Pay ranges from **\$15.20 - 18.69**

**Closes: 3/31/23**

**F & B SERVER** ~ (CRC-22-058/Non-gaming/Part-Time): **RE-ADVERTISEMENT** Requires a High School Diploma or GED. Must be able to obtain a valid health card and attend Training for Intervention Procedures (TIPS for serving alcohol) to obtain a card within three (3) months of hire date. Training and/or three (3) month work experience in customer service required. Prior restaurant, cash handling, waiter/waitress experience preferred. Must be 19 years of age. Must have excellent communication skills, both oral and written. Must have positive work history. Pay ranges from **\$12.75 - \$14.79** **Closes: 3/31/23**

**LINE COOK I** ~ (CRC-22-044/Non-gaming/Part-Time): **RE-ADVERTISEMENT** To prepare all food in a quick and timely manner ensuring correct food handling and general safety of products and procedures. High school diploma or equivalent and/or specialized training required. Must be able to obtain a valid health card. Line Cook experience, including breakfast, lunch, and dinner, preferred. Customer service experience preferred. Ability to work independently and display creativity; excellent attention to detail in compiling data and reports. Ability to maintain a high level of confidentiality and professionalism. Must have a positive work history. Pay starts at **\$15.22** **Closes: Open Until Filled**

**MACHINE TECH** ~ (CRC-22-025/Gaming/Full-Time): **RE-ADVERTISEMENT** This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written. Must have a positive work history. Pay starts at **\$15.19** **Closes: Open Until Filled**

**SECURITY OFFICER** ~ (CRC-21-003/Gaming/Full-time): **RE-ADVERTISEMENT** The purpose of the class is to protect and secure the assets of the Nez Perce Tribal Gaming Enterprises. This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. Must be able to obtain a Nez Perce Tribal Gaming License. One (1) year of experience in security or law enforcement preferred. Requires a valid driver's license, including motor vehicle report (MVR). Must have a positive work history. Pay ranges from **\$15.20-18.69** **Closes: Open Until Filled.**

**SOFT COUNT CREW WORKER** ~ (CRC-22-063/Gaming/Part-Time): The purpose of the class is to count revenues and verify accuracy of reports. Responsible for compliance with established cash handling/counting/recording procedures. Requires high school diploma or GED. Requires a Nez Perce Tribal Gaming License. Ten-key efficiency and ability to count currency quickly and accurately; six (6) months related (cash handling) work experience preferred. Must have a positive work history. Pay starts at **\$15.65-17.62** **Closes: Open Until Filled**

**SURVEILLANCE OFFICER** ~ (CRC-23-012/Gaming/Full-Time): This position requires a high school diploma, GED, or specialized vocational training, including knowledge and ability to gain knowledge of the Nez Perce Tribe Gaming Commission Audit Manual and Internal Control Operating Procedures, and basic knowledge of criminal law. Must be able to obtain Nez Perce Tribal Gaming License. One (1) year experience in security or law enforcement preferred with superior work ethics and report writing skills. Must have excellent communication skills, both oral and written, and ability to handle conflict and problem resolution in a professional manner. Other pre-requisites apply as outlined in class description. Pay starts at **\$15.20** **Closes: 3/31/23**

### **ITSE' YE YE CASINO (KAMIAH, ID):**

**Cashier IV/II ~ (IYY-23-011/Gaming/Part-Time):** The purpose of the class is to conducted cash transactions with cash handlers for the gaming enterprise. Position is responsible and accountable for vault operations, bank deposits, and accurate control of all currency transactions with the gaming enterprise. Requires high school diploma or GED. Must be able to obtain a Nez Perce Tribal Gaming License. Requires two (2) years high volume cash handling experience. Three (3) months customer service experience required; excellent oral and written communication skills, 10-key adding machine preferred, must be able to handle fast paced environment. Gaming experience and six (6) months supervisory experiences preferred. Pay ranges from **\$12.76-19.82**  
**Closes: 3/31/23**

**JANITOR ~ (IYY-23-006/Non-gaming/Part-Time):** To be responsible for cleaning and orderly upkeep of the Clearwater River Casino & Lodge, including the administrative offices at each site. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred. Must have a positive work history Pay starts at **\$15.22** **Closes: 3/31/23**

**MACHINE TECH ~ (IYY-23-011/Gaming/Part-Time):** The purpose of this position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written. Must have a positive work history. Pay ranges from **\$15.19-17.62**  
**Closes: 3/31/23**

**SHORT ORDER COOK ~ (IYY-23-007/Non-Gaming/Part-Time):** Responsible for the preparation of high-quality food in a timely manner, efficient, sanitary and consistent manner. Ensure correct food handling and general safety of products and procedures. Must be able to obtain a Food Handlers Certification. Prefer three (3) months of Line Cook experience; cooking breakfast, lunch, and dinner.  
Pay starts at **\$15.22** **Closes: 3/31/23**

**SOFT COUNT/DROP CREW WORKER ~ (IYY-22-061/Gaming/Part-Time):** **RE-ADVERTISEMENT** The purpose of the class is to count revenues and verify accuracy of reports. Responsible for compliance with established cash handling/counting/recording procedures. Requires high school diploma or GED. Requires a Nez Perce Tribal Gaming License. Ten-key efficiency and ability to count currency quickly and accurately; six (6) months related (cash handling) work experience preferred. Pay starts at **\$15.65-17.62** **Closes: 3/31/23**

### **NEZ PERCE EXPRESS (LEWISTON, ID)**

**NONE AT THIS TIME**

### **QE'MES EXPRESS (WINCHESTER, ID)**

**NONE AT THIS TIME**

### **RED WOLF GOLF CLUB (CLARKSTON, WA)**

**GROUNDKEEPER ~ (RWGC-23-005)/Non-gaming/Part Time-Seasonal):** the groundskeeper will perform assigned duties to maintain the golf course grounds and will ensure that grounds are maintained provide for a good customer and clientele experience. Substantial experience of maintenance of golf grounds and equipment. Operational knowledge of using turf maintenance tools, tractors, golf carts and various hand & power equipment. Knowledge of golf course standards, game rules and player etiquette. Familiarity with safety procedures, gardening, and janitorial activities. Must have a valid driver's license and must be insurable under the Tribe's policy. **Closes: 3/31/23**

## **ZIMS HOT SPRINGS (NEW MEADOWS, ID)**

**HOT SPRINGS ASSISTANT ~ (ZIMS-23-010/Non-gaming/Full-Time):** The purpose of this class is to provide the Resort Operator assistance in all aspects of maintenance, upkeep (janitorial) and operation of the resort business unit. The assistant will at times fill in as operator, and will be held to delivering effective marketing, promotion, and delivery of quality customer experience. Requires high school diploma, GED, or specialized vocational training. Two (2) years of working with General public and customer service experience. Some knowledge of electrical and mechanical devices and how to repair. Pay ranges from **\$15.19-17.62** **Closes: 3/31/23**

### **EMPLOYEE BENEFIT PACKAGE:**

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive matches
- Employee Discounts
- Annual & Sick Leave + Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

### **APPLICATION REQUIREMENTS:**

- Complete Application, please leave no blanks. If need to leave blank, please put N/A (not applicable).
- All Gaming positions require a Nez Perce Tribal Gaming license; and are subject to the application procedures established by the Gaming Commission.
- Positive Work History. Please add another sheet if one is not enough.
- Transcripts or diploma must be submitted if position requires.
- Copy of valid drivers license or identification card, copy of tribal card, CIB (certification of Indian Blood), or descendency letter.
- Pre-employment drug screening.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Three (3) letters of references (Gaming positions only).
- Complete class description available upon request.

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED**