

NEZ PERCE TRIBAL HOUSING AUTHORITY
Finance & Operations Manager Position

12/28/20 The Nez Perce Tribal Housing Authority is seeking an experienced **Finance & Operations Manager** to administer and manage all aspects of accounting and general operations. Full time w/excellent benefits.

- Bachelor degree in Business or Accounting;
- 5 years experience as full charge bookkeeper; or Associate degree w/five years full charge bookkeeping in Indian Housing Program;
- 3 years supervisory, preferably property management or construction related.
- Direct experience in public/Indian housing accounting, banking, financing, audit preparation is desirable, applicant must possess excellent verbal and written communication skills, knowledge of human resource requirements, financial reporting, proficiency in financial software applications, and procurement practices.
- Salary - DOQ, Indian preference will apply, Open until Filled.

Send [NPTHA job application](#) and 3 work related references to: Executive Director, Nez Perce Tribal Housing Authority, P. O. Box 188, Lapwai, ID 83540. Or email lauriec@nezperce.org For more information please call 208 843-2229.