

# NEZ PERCE TRIBAL HOUSING AUTHORITY'S

# 2015

## Annual Performance Report

## Public Notice



### **Desk copies are available at the following locations:**

**Senior Citizens' complexes**

*Chief Joseph*

*Chief Looking Glass*

**Ni Mii Puu Health**

**NPTEC Building**

**Pi-nee-waus**

**Wa-a-yas**

**NPTHA Offices**

**NP Tribe's Executive Director's Office**

**TERO**

**Bureau of Indian Affairs (BIA)**

**Your comments may be sent by mail to:**

**Nez Perce Tribal Housing Authority**

**ATTN: Laurie Ann Cloud, Executive Director**

**PO Box 188**

**Lapwai, ID 83540**

**or phoned to the NPTHA office located in Lapwai, ID at:**

**208-843-2229**

**1-888-334-5167**

**COMMENTS DUE BY March 11, 2016**



## INDIAN HOUSING PLAN/ANNUAL PERFORMANCE REPORT

(NAHASDA §§ 102(b)(1)(A) and 404(a)(2))

Beginning in 2012, the HUD office combined the Indian Housing Plan (IHP) and the Annual Performance Report (APR) into one form. The attached version has been modified and reformatted for easy reading. The APR describes our programs and reports our accomplishments, unit inspections and sources & uses of funds. The full version is available at our office.

### Section 1

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### Please Note:

The Annual Performance Report is reflected in the grey shaded areas.

If you have any questions or comments regarding this report, please contact Angela Burcham or Laurie Ann Cloud at the Nez Perce Tribal Housing Authority Office at 208-843-2229.

# APR: Reporting on Program Year Progress

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## Section 2

1.1-1.10

1.1 Program Name and Unique Identifier:

**Management of 1937 Housing Act Properties: NPTHA 1**

1.2 Program Description:

This program provides the general operation and maintenance of our 1937 Housing Act properties which includes Low Rent, Mutual Help and Starter Home (a modified Mutual Help program).

\*Operations include fiscal management of all financial transactions, staff training & development, collection activities, procurement and maintenance of equipment, annual audit and maintain all insurances.

\*Maintenance includes routine and non-routine maintenance of units and common grounds, inspections of rental properties, and the assessment tenant damages.

Tenant occupancy and counseling activities will be conducted under the Housing Management Service Program and includes Low Rent, Mutual Help, and Starter Home units built with 1937 Housing Act funds.

1.3 Eligible Activity Number:

(2) Operation for 1937 Housing Act

1.4 Intended Outcome Number:

(6) Assist affordable housing for low income households.

1.5 Actual Outcome Number:

(6) Assist affordable housing for low income households.

1.6 Who Will Be Assisted

Low-income households while preference will be given to tribal members and then to other Native Americans. Homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

1.7 Types and Level of Assistance:

Maintenance Department will provide labor, materials and contracts costs to maintain units including routine, non-routine and preventative maintenance tasks. A work order system will document all services provided to each unit, calculate costs and assess charges for excessive or tenant damages. Collection activities include extended payment agreements for delinquent rents and work order charges. A computerized tenant accounting system will track all financial transactions with the tenants and homebuyers. Annual inspections of rental units will be completed under this program.

1.8 APR: Describe the accomplishments for the APR in the 12-month program year.

\*Operations included fiscal management of all financial transactions with regular monthly reporting, staff training & development, collection activities, procurement and maintenance of equipment, completed annual audit and maintained all insurances.

\*Maintenance included routine, non-routine and preventative maintenance of units and common grounds; completed inspections of all rental properties, and assessment tenant damages.

1.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
121	0	0	121	0	0

1.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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2.1-2.10

2.1 Program Name and Unique Identifier:

**Housing Management Service: NPTHA 2**

## 2.2 Program Description:

This program will provide occupancy management and housing counseling for all of our affordable housing programs.

\*Occupancy management includes application intake, processing for eligibility, maintaining waiting lists, vacancy management, recertification, compliance with lease agreements, program rules, & regulations, conducting homebuyer inspections and file maintenance.

\*Provide Occupancy Management services for LIHTC projects as needed to support insufficient operating budget.

\*Housing counseling includes a comprehensive Tenant Rights & Responsibilities class, counseling for budgeting, lease compliance, housekeeping and home maintenance.

\*Other counseling services include application intake and processing for other programs for home repair and weatherization, referrals for outside resources for housing assistance.

\*Maintain and operate IHBG developed properties including tenant accounting and collection activities.

\*Coordinate services and provide referrals to other service agencies such as but not limited to NPT Social Services, Idaho Self-Sufficiency, Early Childhood Dev. Program, Community Action Partnership, Lapwai School District and local utility companies.

## 2.3 Eligible Activity Number:

(20) Operation and Maintenance of NAHASDA – Assisted Units

## 2.4 Intended Outcome Number:

(6) Assist affordable housing for low income households.

## 2.5 Actual Outcome Number:

Assist affordable housing for low income households.

## 2.6 Who Will Be Assisted:

Low-income households. While preference will be given to tribal members and then to other Native Americans, homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

2.7 Types and Level of Assistance:

Manage occupancy compliance for each home under management. Provide comprehensive housing counseling for self sufficiency in budgeting, managing rental or homebuyer costs, home maintenance & care and understanding lease agreements and compliance for all occupied homes.

2.8 APR: Describe the accomplishments for the APR in the 12-month program year.

\* Occupancy management included application intake, processing for eligibility, maintaining waiting lists, vacancy management, conducted annual and interim re-certifications; counseled on compliance with lease agreements, program rules, & regulations; conducted homebuyer inspections and file maintenance.

\* Provided Occupancy Management services for LIHTC projects as needed to support insufficient operating budget.

\* Housing counseling completed: 6 Tenant Rights & Responsibilities class with 24 participants, 7 Budget sessions with 17 students and 13 various maintenance classes with a total of 212 participants representing 86 households.

\* Other counseling services include application intake and processing for other programs for home repair and weatherization programs; 117 referrals were made for outside resources for housing type assistance.

\* Maintained and operated IHBG developed properties including tenant accounting and collection activities.

\* Coordinated services provided referrals to other service agencies such as but not limited to NPT Social Services, Idaho Self-Sufficiency, Early Childhood Dev. Program, Community Action Partnership, Lapwai School District and local utility companies.

The number of units served include 1937 Housing Act and NAHASDA units.

2.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
156	0	0	155		0

2.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

3.1-3.10

3.1 Program Name and Unique Identifier:

**Homebuyer Education Program: NPTHA 3**

3.2 Program Description:

This program includes comprehensive homebuyer education and counseling.

\* Education includes formal Homebuyer Education Class for Native homeownership, financial literacy, youth credit education, post purchase and foreclosure prevention.

\* Counseling includes case management for becoming mortgage ready under the NPTHA lease with option to purchase program, case management for mortgage application (including VA direct loans and other available mortgage type programs), individual credit counseling, and case management for NPTHA IDA program.

3.3 Eligible Activity Number:

(18) Other housing services

3.4 Intended Outcome Number:

(12) Other: Provide Homebuyer Education and Awareness

3.5 Actual Outcome Number:

(12) Other: Provide Homebuyer Education and Awareness

3.6 Who Will Be Assisted:

Low-income households. While preference will be given to tribal members and then to other Native Americans, homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

3.7 Types and Level of Assistance:

Services include formal classes and individual counseling sessions.

3.8 APR: *Describe the accomplishments for the APR in the 12-month program year.*

Conducted 5 homebuyer education classes with 35 participants. Provide homebuying case management for 18 clients under lease option programs and provide home buying guidance for at least 122 other clients.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	50	0		53	

3.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

4.1-4.10

4.1 Program Name and Unique Identifier:

**Senior Rehab: NPTHA 4**

4.2 Program Description:

This program provides essential home repair grants for low-income elder families.

4.3 Eligible Activity Number:

(16) Rehabilitation assistance to existing homeowners

4.4 Intended Outcome Number:

(3) Improve quality of substandard units

4.5 Actual Outcome Number

(3) Improve quality of substandard units

4.6 Who Will Be Assisted:

Low income elder tribal member homeowners.

4.7 Types and Level of Assistance:

Home repair grant for essential repairs up to \$4,500.

4.8 APR: Describe the accomplishments for the APR in the 12-month program year.

Completed home repair grants for 10 senior homeowners.

4.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
10	0	0	10	0	0

4.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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5.1-5.10

5.1 Program Name and Unique Identifier:

**Mortgage Finance Assistance: NPTHA 5**

5.2 Program Description:

Mortgage finance assistance for down payment and closing costs.

5.3 Eligible Activity Number:

(13) Down payment/closing cost assistance

5.4 Intended Outcome Number:

(2) Assist renters to become homeowners

5.5 Actual Outcome Number:

(2) Assist renters to become homeowners

5.6 Who Will Be Assisted:

Low-income tribal members purchasing a home within our service area. Moderate income families may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

5.7 Types and Level of Assistance:

Low income families will receive up to \$5,000 in down payment and closing costs. Moderate income families will receive up to \$3,500 in down payment and closing costs. Other assistance includes appraisal and inspection fees.

5.8 APR: Describe the accomplishments for the APR in the 12-month program year.

Served 2 families eligible for mortgage finance assistance in 2015.

5.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
3	0	0	2	0	0

5.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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6.1-6.10

6.1 Program Name and Unique Identifier:

**Individual Development Accounts: NPTHA 6**

## 6.2 Program Description:

This program is a matched savings program for down payment and home repair.

The program will provide \$2 towards every \$1 saved over a minimum six months and maximum 24 month period, up to \$5,000 in matching funds for down payment assistance.

The program will provide \$1 towards every \$1 saved over a minimum of three months and maximum of six months period, up to \$3,000 in matching funds for a home repair project.

Both programs require completion of our homeowner education class.

## 6.3 Eligible Activity Number:

(13) Down payment & closing cost assistance

## 6.4 Intended Outcome Number:

(2) Assist renters to become homeowners

## 6.5 Actual Outcome Number:

(2) Assist renters to become homeowners

## 6.6 Who Will Be Assisted:

Low income tribal members purchasing or owning a home within our service area.

## 6.7 Types and Level of Assistance:

The program will provide \$2 towards every \$1 saved over a minimum six months and maximum 24 month period, up to \$5,000 in matching funds for down payment assistance.

The program will provide \$1 towards every \$1 saved over a minimum of three months and maximum of six months period, up to \$3,000 in matching funds for a home repair project.

Both programs require completion of our homeowner education class.

6.8 APR: Describe the accomplishments for the APR in the 12-month program year.

5 families are actively saving in the IDA program for down payment and 2 more applications have been approved to begin.

3 families are actively saving for the IDA program for home maintenance, 3 families have completed the IDA program for home maintenance and 2 more have been approved.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
4	0	0	3	0	0

6.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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7.1-7.10

7.1 Program Name and Unique Identifier:

**New Construction of rental units: NPTHA 7**

7.2 Program Description:

The NPTHA is developing plans and specification for the development of up to nine rental duplexes (total 18 units) on a site yet to be determined near Lapwai, Idaho. Actual construction is based on leveraging IHBG funds with other resources such as Rural Innovation Funds, ICDBG, Affordable Housing Program, Low Income Housing Tax Credits or other grant opportunities.

7.3 Eligible Activity Number:

(4) Construction of Rental Housing

7.4 Intended Outcome Number:

(7) Create new affordable rental units

7.5 Actual Outcome Number:

(7) Create new affordable rental units

7.6 Who Will Be Assisted:

Low-income families while preference will be given to tribal members and then to other Native Americans.

7.7 Types and Level of Assistance:

Current year funds will be utilized to continue design and planning activities, including architect, engineering and other consultant costs. The actual construction will not be completed, therefore zero units are reported in the Output field below.

7.8 APR: Describe the accomplishments for the APR in the 12-month program year.

Although a good portion of the planning activities had been accomplished for this project, a suitable site has not been secured. The NPTHA is participating on the Nez Perce Tribe's Land Acquisition Group. This group prioritizes and seeks opportunities to acquire suitable land for the Tribe including housing sites.

7.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	0	0	0	0	0

7.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

We have not been able to secure an appropriate site for this project. Specific criteria for this project site includes reasonable distance to services located in Lapwai and effective use of available water and sewer facilities. Efforts will continue to secure appropriate land for this project.

8.1-8.10

8.1 Program Name and Unique Identifier:

**Crime Prevention: NPTHA 8**

8.2 Program Description:

- \* Maintain interactive relationships with Nez Perce Tribal Law Enforcement in housing community activities and reporting of any criminal or nuisance activity.
- \* Conduct quarterly safety meetings and fire drills for senior citizen apartment buildings.
- \* Enforce lease agreements promoting safe neighborhoods.
- \* Network with other programs and organizations to implement strategies to prevent crime and substance abuse.

8.3 Eligible Activity Number:

(21) Crime prevention and safety

8.4 Intended Outcome Number:

(11) Reduction in crime reports

8.5 Actual Outcome Number:

(11) Reduction in crime reports

8.6 Who Will Be Assisted:

The focus will be the NPTHA program assisted housing units; however, may result in a positive effect over adjacent neighbors and community areas.

8.7 Types and Level of Assistance:

Community meetings with crime and safety presentations, coordinating presentations from Nez Perce Tribal Law Enforcement and Nez Perce Tribe Safety Program, and one-on-one counseling on lease compliance.

8.8 APR: Describe the accomplishments for the APR in the 12-month program year.

Conduct 4 fire drills for the senior apartment buildings; conducted 4 senior meetings which include safety tips; continue to maintain interactive relationships with NPTH Law Enforcement to document crime or nuisance activities occurring in our neighborhoods, participate in local Meth Task Force to promote community awareness and safe practices with illegal substance use. The NPTH has implemented a more rigid pre-screening process. We continue to work with various agencies promoting health and safety activities.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	0	0	0	0	0

8.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

9.1-9.10

9.1 Program Name and Unique Identifier:

**ICDBG Administrative Support: NPTH 9**

9.2 Program Description:

IHBG funds obligated as matching funds for the 2014 ICDBG Grant. Includes administrative salaries, taxes, benefits, office supplies, sundries, advertising, postage, telephone, etc.

The 2014 ICDBG Grant is a two-year grant beginning 01/01/2015 and includes home repairs for low and moderate income homeowners, energy improvements for rental units and handicap accessible street access on senior apartment building.

9.3 Eligible Activity Number:

(18) Other Housing Services

9.4 Intended Outcome Number:

(3) Improve quality of substandard units

9.5 Actual Outcome Number:

(4) Improve quality of existing infrastructure

9.6 Who Will Be Assisted:

Administrative support for the 2014 ICDBG Grant. The ICDBG Grant will assist low and moderate income families.

9.7 Types and Level of Assistance:

The IHP will provide \$45,000 in administrative support towards the ICDBG Grant. The ICDBG Grant will provide \$500,000 in direct services

9.8 APR: Describe the accomplishments for the APR in the 12-month program year.

The ICDBG program has proceeded ahead of schedule on our two year plan. As a result, we have increased our administrative support during the first 12 months.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	63	0	0	75	0

9.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

10.1-10.10

10.1 Program Name and Unique Identifier:

**ICDBG Home Repair: NPTHA 10**

10.2 Program Description:

Provide essential home repairs and energy improvements for at least 12 homeowners. This program also includes costs for temporary relocation when necessary.

10.3 Eligible Activity Number:

(16) Rehabilitation Assistance to Existing Homeowners

10.4 Intended Outcome Number:

(3) Improve quality of standard units

10.5 Actual Outcome Number:

(3) Improve quality of standard units

10.6 Who Will Be Assisted:

Low and moderate income tribal members who are existing homeowners ( according to ICDBG specific requirements).

10.7 Types and Level of Assistance:

Each home will be eligible for up to \$10,000 in essential home repairs and/or energy improvements. Moderate income families will receive prorated benefits at 70-90% of the repairs costs up to the \$10,000 limit and depending on final policy determinations

10.8 APR: *Describe the accomplishments for the APR in the 12-month program year.*

Our ICDBG program for home repairs has progressed ahead of schedule. Due to overwhelming home repair needs, we have limited service to serve essential repairs. We have completed service to 24 homes at 12/31/2015. With the remaining grant funds, we anticipate serving approximately 10 more families.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
12	0	0	12	0	0

10.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

11.1-11.10

11.1 Program Name and Unique Identifier:

**ICDBG Rental Rehabilitation: NPTHA 11**

11.2 Program Description:

Provide repairs and energy improvements to NPTHA managed rental units.

11.3 Eligible Activity Number:

(5) Rehabilitation of Rental Housing

11.4 Intended Outcome Number:

(10) Improve energy efficiency

11.5 Actual Outcome Number:

(10) Improve energy efficiency

11.6 Who Will Be Assisted:

Occupants of our 29 rental units will receive energy improvements by the conversion from electric fan forced heaters or baseboard heaters to an energy efficient ductless heat pump. Twenty-two occupants of our senior citizen apartment complex will receive improved access and parking to their apartment building with the replacement of a steep, narrow, degraded sidewalk with a handicap accessible sidewalk and improved street parking.

11.7 Types and Level of Assistance:

Twenty-nine single family rental units will be upgraded to an energy efficient ductless heat pump. The northeast entrance of our 22-unit apartment building will be renovated to remove a degraded, steep sidewalk with a new handicap accessible ramp and expanded street parking.

11.8 APR: Describe the accomplishments for the APR in the 12-month program year.

We have completed both projects as described: replaced old electric heat with new energy efficient heat pumps in 29 rental units. We have also completed an improvement for access to our 22 apartment senior building.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
29	0	0	29	0	0

11.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

# Budgets

## Section 3

(2) Estimated Sources of Funding (NAHASDA § 102(b)(2)(C)(i)) (Complete the non-shaded portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. APR Actual Sources of Funding – Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.)

SOURCE	IHP						APR				
	(A) Estimated amount on hand at beginning of program year	(B) Estimated amount to be received during 12-month program year	(C) Estimated total sources of funds (A + B)	(D) Estimated funds to be expended during 12-month program year	(E) Estimated unexpended funds remaining at end of program year (C minus D)	(F) Actual amount on hand at beginning of program year	(G) Actual amount received during 12-month program year	(H) Actual total sources of funding (F + G)	(I) Actual funds expended during 12-month program year	(J) Actual unexpended funds remaining at end of 12-month program year (H minus I)	(K) Actual unexpended funds obligated but not expended at end of 12-month program year
1. IHBG Funds	\$ 0	\$ 1,244,895	\$ 1,244,895	\$ 1,244,895	\$ 0	\$ 210,866	\$ 1,222,147	\$ 1,433,013	\$ 1,336,666	\$ 96,347	\$ 96,347
2. IHBG Program Income	\$ 450,000	\$ 257,467	\$ 707,467	\$ 389,567	\$ 317,900	\$ 542,950	\$ 223,432	\$ 766,382	\$ 0	\$ 766,382	\$ 0
3. Title VI	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4. Title VI Program Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. 1937 Act Operating Reserves	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
6. Carry Over 1937 Act Funds	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
<b>LEVERAGED FUNDS</b>											
7. ICDBG Funds	\$ 0	\$ 500,000	\$ 500,000	\$ 377,000	\$ 123,000	\$ 0	\$ 500,000	\$ 500,000	\$ 390,901	\$ 109,099	\$ 109,099
8. Other Federal Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. LIHTC	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Non Federal Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	\$ 450,000	\$ 2,002,362	\$ 2,452,362	\$ 2,011,462	\$ 440,900	\$ 753,816	\$ 1,945,579	\$ 2,699,395	\$ 1,727,567	\$ 971,828	\$ 205,446
TOTAL columns C & H, 2 through 10			\$ 1,207,467					\$ 1,266,382			

(3) Uses of Funding (NAHASDA § 102(b)(2)(C)(ii)) (Note that the budget should not exceed the total funds on hand. Actual expenditures in the APR section are for the 12-month program year.) (Insert as many rows as needed)

PROGRAM NAME (tie to program names in Section 3 above)	IHP				APR		
	(L) Prior year IHBG (only) funds to be expended in 12-month program year	(M) Total all other funds to be expended in 12-month program year	(N) Total funds to be expended in 12-month program year (L + M)	(O) Total IHBG (only) funds expended in 12-month program year	(P) Total all other funds expended in 12-month program year	(Q) Total funds expended in 12-month program year (O+P)	
1 Management '37 Properties: NPTHA	\$ 746,793	\$ 289,567	\$ 1,036,360	\$ 924,667	\$ 0	\$ 924,667	
2 Housing Management Svc: NPTHA	\$ 204,900	\$ 0	\$ 204,900	\$ 145,967	\$ 0	\$ 145,967	
Homebuyer Education: NPTHA 3	\$ 76,285	\$ 0	\$ 76,285	\$ 42,082	\$ 0	\$ 42,082	
Senior Rehab: NPTHA 4	\$ 45,000	\$ 0	\$ 45,000	\$ 50,667	\$ 0	\$ 50,667	
MFA: NPTHA 5	\$ 10,000	\$ 0	\$ 10,000	\$ 8,300	\$ 0	\$ 8,300	
IDA: NPTHA 6	\$ 7,500	\$ 0	\$ 7,500	\$ 6,732	\$ 0	\$ 6,732	
New Construction: NPTHA 7	\$ 0	\$100,000	\$100,000	\$ 0	\$ 0	\$ 0	
Crime Prevention: NPTHA 8	\$ 2,000	\$ 0	\$ 2,000	\$ 1,767	\$ 0	\$ 1,767	
ICDBG Administrative Support: NPTHA 9	\$ 45,000	\$ 500	\$ 45,500	\$ 66,782	\$ 0	\$ 66,782	
ICDBG Home Repair: NPTHA 10	\$ 0	\$ 122,500	\$ 122,500	\$ 0	\$ 184,777	\$ 184,777	
ICDBG Rental Rehabilitation: NPTHA 11	\$ 0	\$ 254,000	\$ 254,000	\$ 0	\$ 206,124	\$ 206,124	
Planning and Administration	\$ 107,417	\$ 0	\$ 107,417	\$ 89,702	\$ 0	\$ 89,702	
Loan repayment – describe in 4 & 5 below.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	\$ 1,244,895	\$ 766,567	\$ 2,011,462	\$ 1,336,666	\$ 390,901	\$ 1,727,567	

## Other Submission Items

### Section 4

#### (1) Useful Life/Affordability Period(s)

- Housing units under management have a useful life of 20 years.
- Home repairs up to \$5,000 have a useful life of three years.
- Home repairs over \$5,000 have a useful life of five years
- Mortgage Finance Assistance up to \$5,000 has a useful life of five years
- New construction or assistance over \$20,000 has a useful life of 20 years.

#### (2) Model Housing and Over-Income Activities

No model or over income housing activities are planned during this current year.

#### (3) Tribal and Other Indian Preference

Does the Tribe have a preference policy?  Yes  No

For occupancy of rental units, preference is given to enrolled Nez Perce Tribal members and then other Native Americans. For homeownership programs, preference is restricted to Nez Perce Tribal members on tribal trust lands and for financial assistance.

#### (4) Anticipated Planning and Administrative Expenses

Do you intend to use more than 20% of your current grant for Planning and Administration?  Yes  No

#### (5) Actual Planning and Administration Expenses

Did you expend more than 20% of your current grant for Planning and Administration?  Yes  No

# Self – Monitoring

## Section 5

- |  |   |                             |
|--|---|-----------------------------|
| (1) Do you have a procedure and/or policy for self-monitoring?   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (2) Pursuant to 24 CFR § 1000.502 (b) where the recipient is the TDHE, did the TDHE provide periodic progress reports including the self-monitoring report, Annual Performance Report, and audit reports to the Tribe? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (3) Did you conduct self-monitoring, including monitoring sub-recipients?  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

### Self-Monitoring Results.

Section 1 Organization and Structure Monitoring Plan

Completed: No Violations

Section 2 Admissions and Occupancy Monitoring Plan

Completed: No Violations

Occupancy Review Form

Completed: No Violations

Occupancy Tenant Files Review Forms

Completed: No Violations

Section 504 Accessibility Monitoring Plan

Completed: No Violations

Section 3 Financial and Fiscal Management Monitoring Plan

Completed: No Violations

Appendix 1 - Finance System Controls

Completed: No Violations

Appendix 2 - Cash Management

Completed: No Violations

Appendix 3 - Indirect Costs Cost Allocation

Does Not Apply

Appendix 4 - Reserve Balances

Completed: No Violations

Appendix 5 - TDCs

Reviewed Instructions: No new construction; No additions to G/L

Appendix 6 - Program Income

Completed: No Violations

Appendix 7 - Investments

Reviewed Instructions: No Investment of IHBG Funds

Appendix 8 - Insurance

Completed: No Violations

Section 4 Environmental Review Compliance

Completed: No Violations

Procurement and Contract Administration

Completed: No Violations

Maintenance and Inspection Monitoring Plan

Completed: No Violations, recommendations for improvement:

There are no violations of applicable regulations; however, there are consistent delays in meeting policy time frames. Steps to improve processes and monitor performance shall continue.

Section 5 Labor Standards Monitoring Plan

Completed: No Violations

Draft Lead-Based Paint Monitoring Plan

Completed: No Violations

Relocation and Real Property Acquisition

Completed: No Violations

Section 6 APR and IHP Compliance

Completed: No Violations

Subrecipient Agreements

Completed: No Violations

IHBG Self-Monitoring Plan

Completed: No Violations

Other Programs (ICDBG, ROSS & RHED/RIF) Monitoring Plan

Completed: No Violations

# Inspections

## Section 6

Results of Inspections					
(A) Activity	(B) Total number of units	(C) Units in standard condition	(D) Units needing rehabilitation	(E) Units needing to be replaced	(F) Total number of units inspected
<b>(1) 1937 Housing Act Units:</b>					
<b>a. Rental</b>	89	89			89
<b>b. Homeownership</b>	27	26			26
<b>c. Other</b>					
<b>1937 Act Subtotal</b>	<b>116</b>	<b>115</b>			<b>115</b>
<b>(2) NAHASDA Units</b>					
<b>a. Rental</b>					
<b>b. Homeownership</b>	8	8			8
<b>c. Rental Assistance</b>					
<b>d. Other</b>	27	27			27
<b>NAHASDA Subtotal</b>	<b>35</b>	<b>35</b>			<b>35</b>
<b>Total</b>	<b>151</b>	<b>150</b>			<b>150</b>

(1) Did you comply with your inspection policy?

Yes

No

(2) If no, why not?

## Audits

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### Section 7

This section is used to indicate whether and audit is required, based on a review of your financial records.

- (1) Did you expend more than \$500,000 in total Federal awards during the previous fiscal year ended?  Yes  No

If Yes, an audit is required to be submitted to the Federal Audit Clearing house and your Area Office of Native American Programs. If No, an audit is not required.

## Public Accountability

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### Section 8

- (2) Did you make this APR available to the citizens in your jurisdiction before it was submitted to HUD (24 CFR § 1000.518)?  Yes  No
- (3) If you are a TDHE, did you make this APR available to the Tribe (24 CFR § 1000.512)?  Yes  No

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## Jobs Supported by NAHASDA

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### Section 9

Indian Housing Block Grant Assistance (IHBG)	
(1) Number of <b>Permanent</b> Jobs Supported	17
(2) Number of <b>Temporary</b> Jobs Supported	5