

NEZ PERCE TRIBE EMPLOYEES' RETIREMENT PLAN LOAN PAYOFF FORM

Participant Information

Name: _____ SSN: _____

Mailing Address: _____

City, State, Zip Code: _____

Which divisions have you worked for? *Please check ALL divisions that have ever applied since you began employment with the Nez Perce Tribe.*

Nez Perce Tribe Nez Perce Tribal Enterprises Nez Perce Tribe Housing Authority Nimiipuu Health

Loan Payoff Information

Loan Number: _____ Amount of Check Enclosed: \$ _____

Type of Loan: Personal Loan Purchase of Principal Residence

Payment Requisition Information

Make Check Payable to: Charles Schwab Bank fbo Nez Perce Tribe Employees' Retirement Plan, Acct # 704276
In the Memo Line: Account # 704276 and your Social Security Number

If the check is not payable as indicated above, we cannot guarantee the bank will accept the check for deposit. If the bank will not accept the check for deposit, a new check will need to be issued. A money order or cashier's check would be the preferred method.

The original form should be sent, with check enclosed, to Charles Schwab Bank, as shown below:

Charles Schwab Bank Mailing Address

Attn: Cash Deposits
Charles Schwab Bank
PO Box 202770
Austin, TX 78720

Charles Schwab Bank Overnight Mailing Address

Attn: Cash Deposits
Charles Schwab Bank
12401 Research Blvd. Bldg. 2
Austin, TX 78759

Participant Signature: _____ Date: _____

Where to Submit Duplicate Form

Nez Perce Tribe

Human Resources Department
PO Box 365
Lapwai, ID 83540

Nez Perce Tribal Enterprises

Human Resources Department
17500 Nez Perce Road
Lewiston, ID 83501

Nez Perce Tribal Housing Authority

Human Resources Department
PO Box 188
Lapwai, ID 83540

Nimiipuu Health

Human Resources Department
PO Box 367
Lapwai, ID 83540

FOR OFFICE USE ONLY: ADMINISTRATIVE APPROVAL

Division: _____
Date Submitted to
Randall & Hurley, Inc.: _____

Instructions:

The administrator should (1) notify appropriate payroll department, verify payrolls in transit that have not posted (2) verify loan payoff with Randall & Hurley (3) stop loan repayments and (4) submit a copy of this form to Randall & Hurley, Inc.

Signature: _____ Print Name: _____

Forward all loan payoff forms to Randall & Hurley, Inc. via fax at (509) 838-1388 or via mail to Randall & Hurley, Inc., 601 W. Riverside Ave., Suite 1600, Spokane, Washington, 99201.